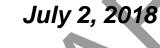
BOROUGH OF CHAMBERSBURG

100 South 2nd Street, Chambersburg, PA 17201

FY 2018 Annual Action Plan

In Accordance with the HUD Guidelines for the Community Development Block Grant Program



Council President: Heath E. Talhelm

Borough Manager: Jeffrey Stonehill

Land Use and Community Development Director: Phil Wolgemuth





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AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Borough of Chambersburg, Pennsylvania is a entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the Borough of Chambersburg has prepared this FY 2018 Annual Action Plan for the period of July 1, 2018 through June 30, 2019. The Annual Action Plan is a strategic plan for the implementation of the Borough's Federal Programs for housing, community, and economic development within the Borough of Chambersburg. This is the fourth Annual Action Plan under the Borough's FY 2015-2019 Five Year Consolidated Plan.

The FY 2018 Annual Action Plan outlines the actions to be undertaken in Fiscal Year 2018 with the Federal resources received by the Borough of Chambersburg. The CDBG Program and activities outlined in this Annual Action Plan will principally benefit low- and moderate-income persons. The City's previous performance under the CDBG Program was discussed at the Public Hearings. The FY 2018 Annual Action Plan is a collaborative effort of the Borough of Chambersburg, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through public meetings, statistical data, and review of community plans, and meetings with Department Heads and Officials.

Available Funds:

During the FY 2018 Program Year, the Borough of Chambersburg, PA will receive the following Federal funds.

• **CDBG** - \$349,543.00

FY 2018 CDBG Budget:

The Borough of Chambersburg proposes to undertake the following activities with the FY 2018 CDBG Funds:

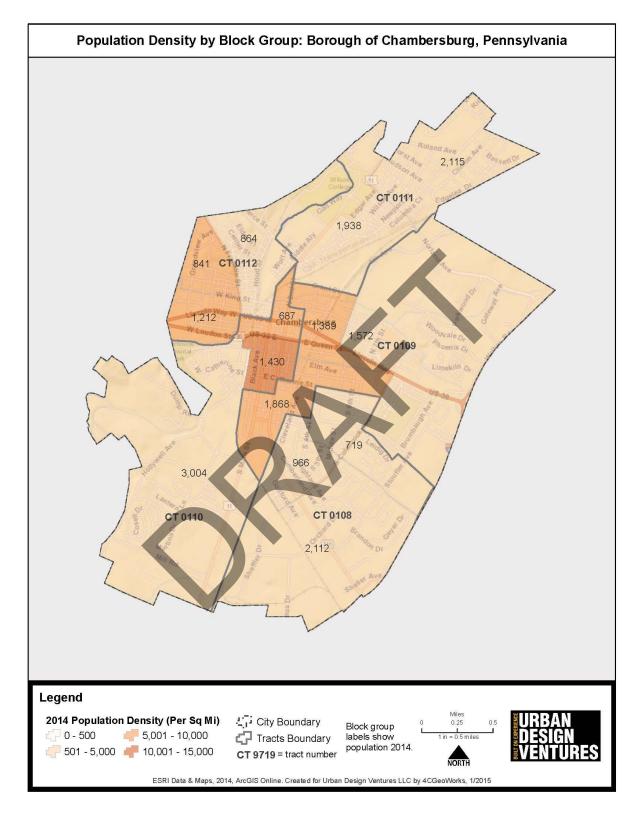
- 1. Grant Administration \$62,000.00 (18%)
- 2. BOPIC, Inc. Job Training for Youth \$14,600.00
- **3.** Borough of Chambersburg Elder Street Reconstruction \$272,943.00

Total \$349,543.00

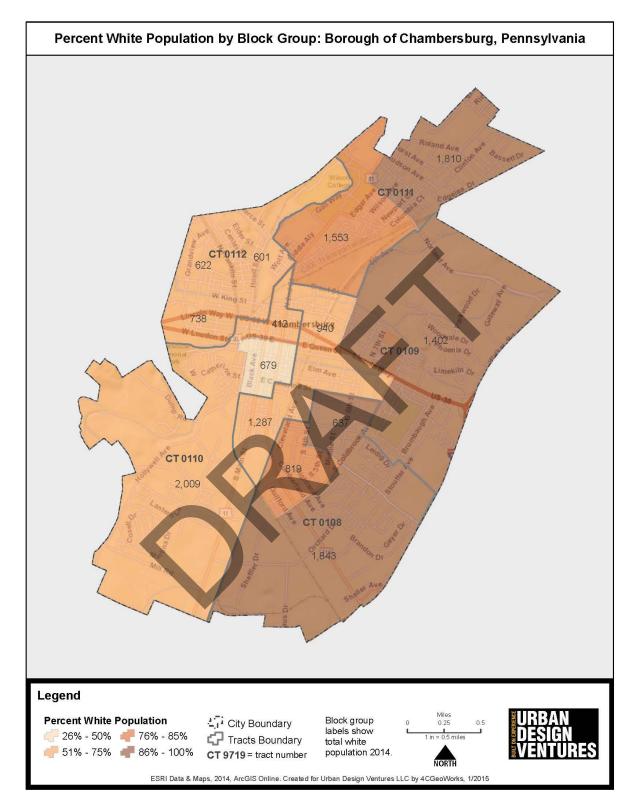
Maps:

The following maps illustrate the demographic characteristics of the Borough of Chambersburg:

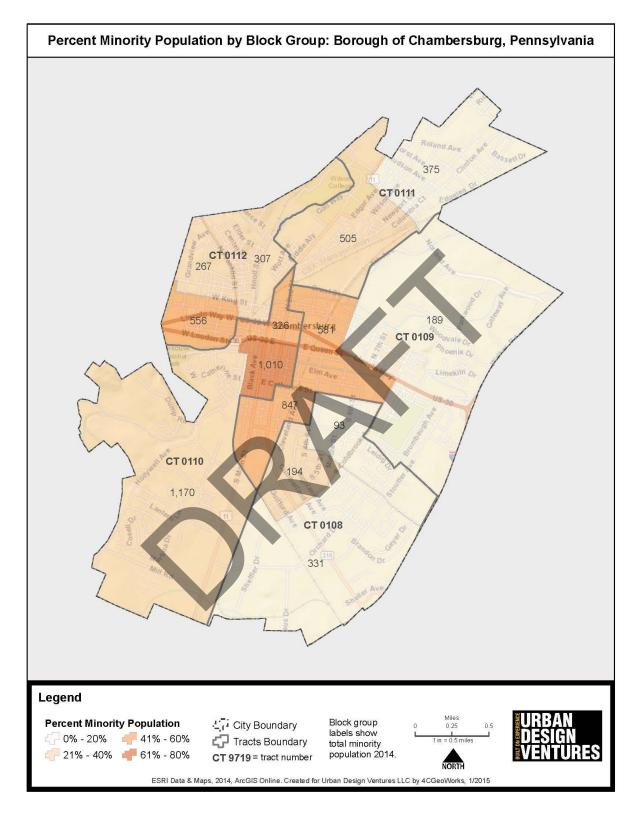
- Population Density by Block Group
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Percent Population Age 65+ by Block Group
- Total Housing Units by Block Points
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income with Minority Percentage by Block Group
- Commercial Hot Spots



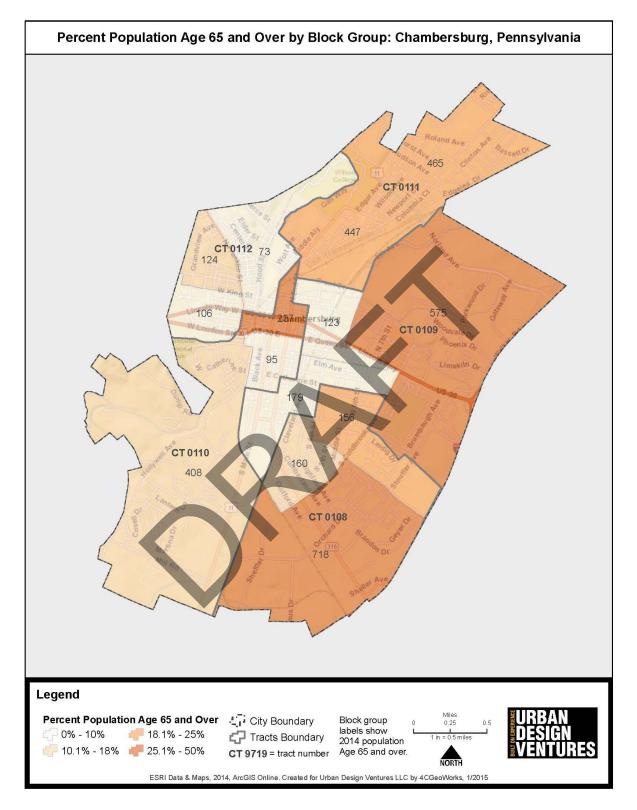
Population Density by Block Group



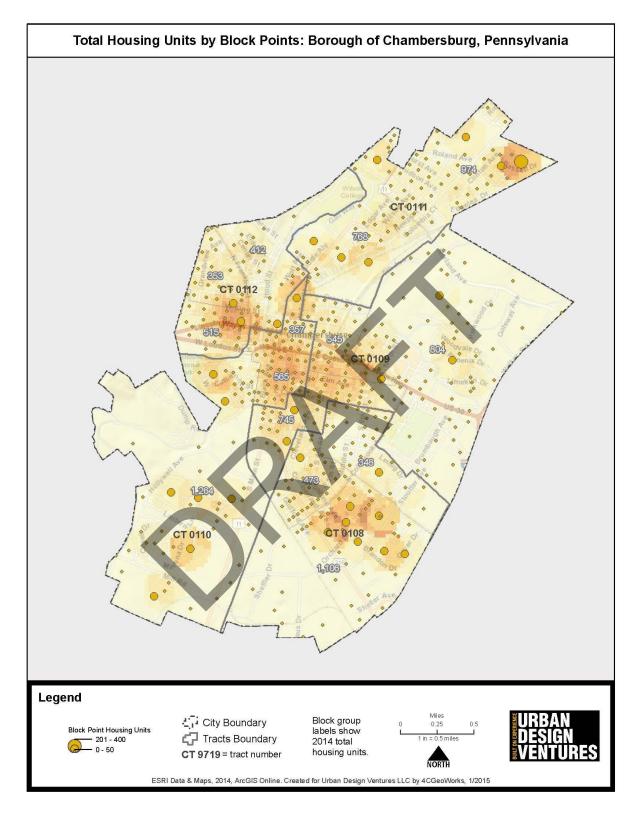
Percent White Population by Block Group



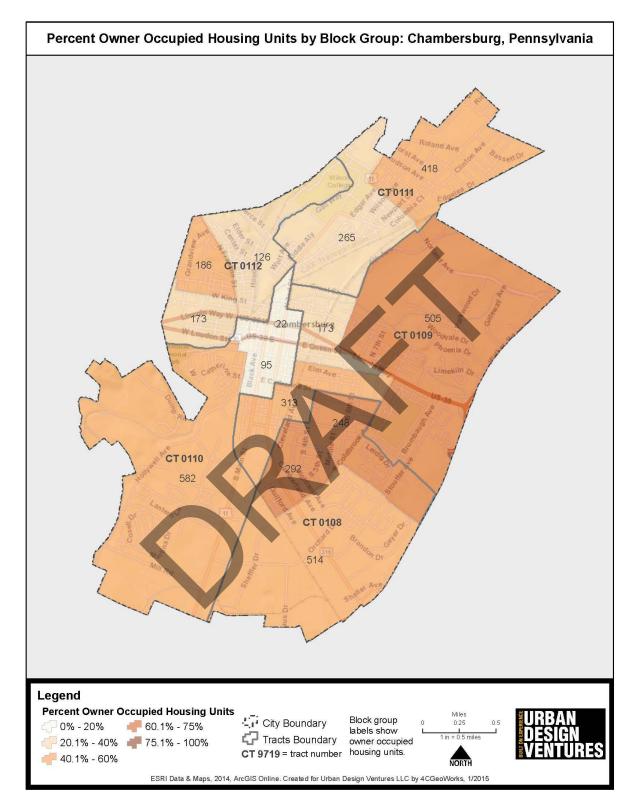
Percent Minority Population by Block Group



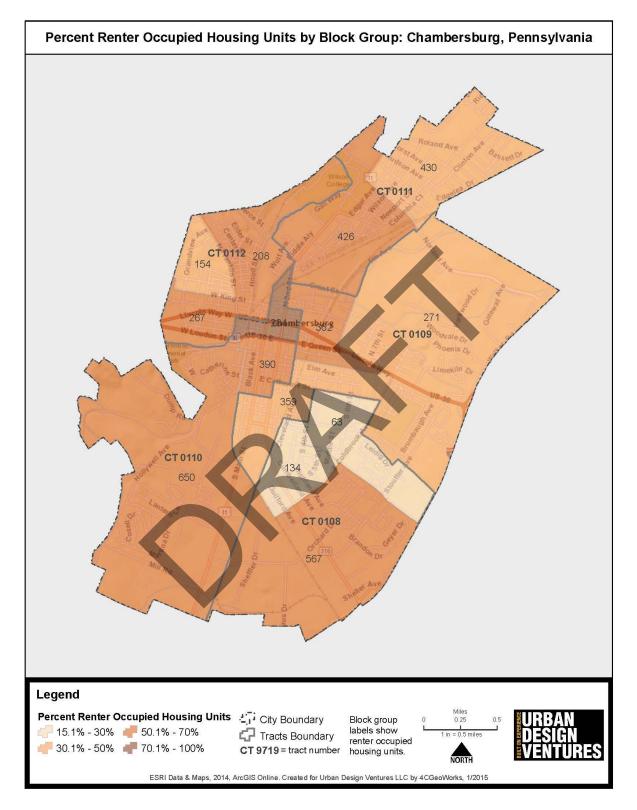
Percent Population Age 65 and Over by Block Group



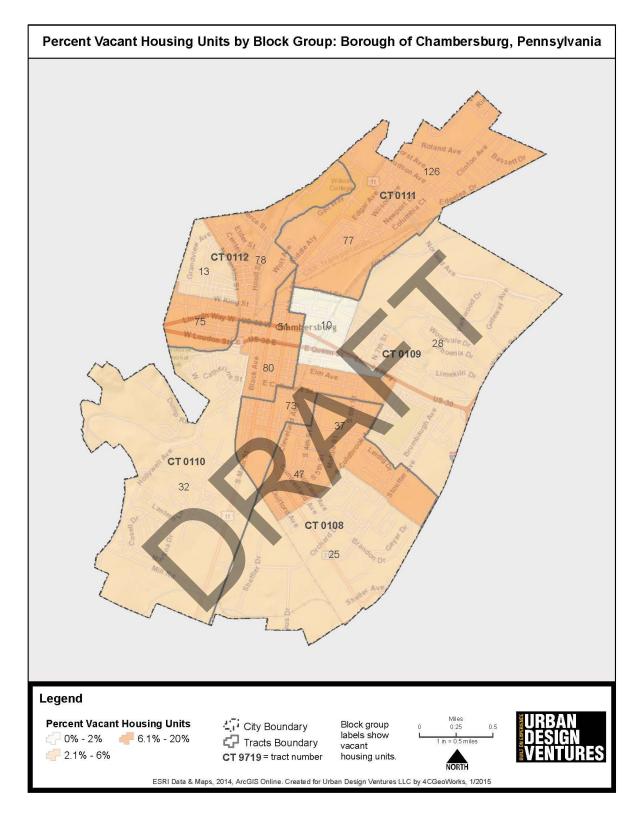
Total Housing Units by Block Points



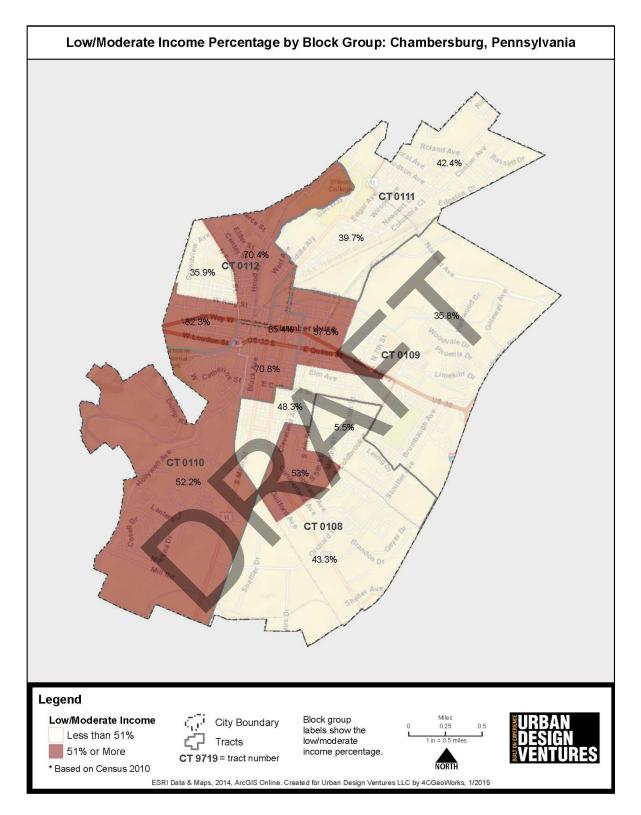
Percent Owner-Occupied Housing Units by Block Group



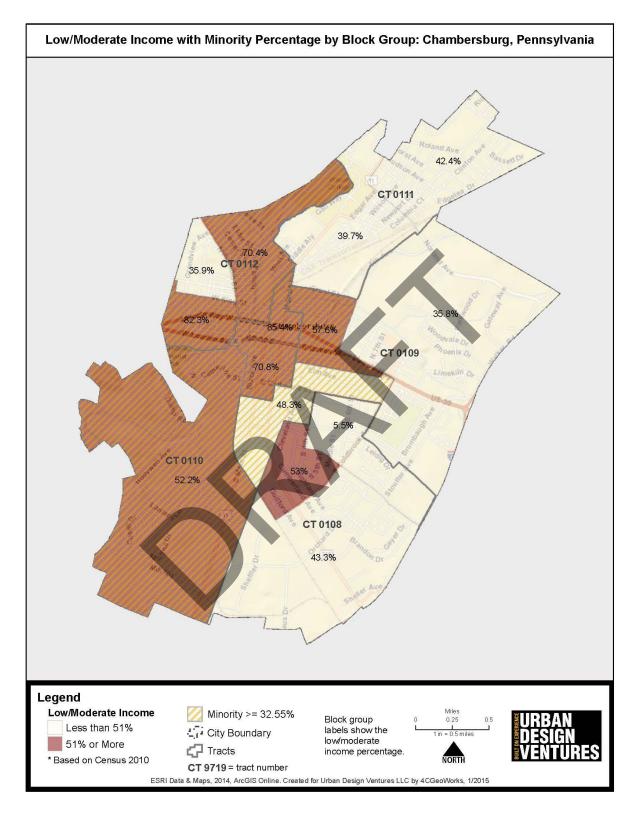
Percent Renter-Occupied Housing Units by Block Group



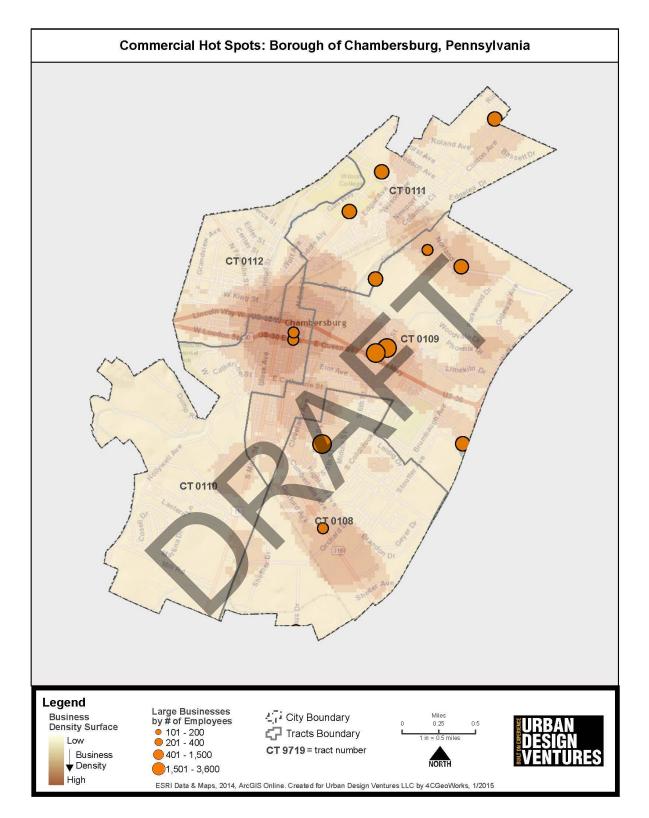
Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



Low/Moderate income with Minority Percentage by Block Group



Commercial Hot Spots

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During the FY 2018 CDBG Program Year, the Borough of Chambersburg proposes to address the following priority need categories identified in its FY 2015-2019 Five Year Consolidated Plan:

Community Development Priority

There is a need to improve the public and community facilities, infrastructure, public services, code enforcement, public safety, clearance, and the quality of life in Chambersburg Borough.

Goals/Strategies:

• **CD-2 Infrastructure** - Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.

Economic Development Priority

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment of the residents of Chambersburg Borough.

Goals/Strategies:

• **ED-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.

Administration, Planning, and Management Priority

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

 AM-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Borough of Chambersburg has a good performance record with HUD. The Borough regularly meets the performance standards established by HUD. Each year the Borough prepares its Consolidated Annual Performance and Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the Borough of Chambersburg, Land Use and Community Development Department, Community and Economic Development Office located at 100 South 2nd Street, Chambersburg, PA 17201.

The FY 2016 CAPER, which was the second CAPER for the FY 2015-2019 Five Year Consolidated Plan, was approved by HUD in a letter dated November 29, 2017. In the FY 2016 CAPER, the Borough of Chambersburg expended 100% of its CDBG funds to benefit low- and moderate-income persons. The City obligated 5.37% of its funds during the FY 2016 CAPER period on public services, which is below the statutory maximum of 15%. The Borough obligated 19.97% of its funds on Planning and Administration during this CAPER period, which is below the statutory maximum of 20%. The City did not meet the required 1.5 maximum drawdown ratio. The Borough's ratio was 1.85 as of August 24, 2017.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Borough of Chambersburg has followed its Citizen Participation Plan in the planning and preparation of this Annual Action Plan. The Borough held its first public hearing on the needs of the community and its residents on Tuesday, February 13, 2018. This provided the residents, agencies and organizations with the opportunity to discuss the Borough's CDBG program and to provide suggestions for future CDBG Program priorities and activities. In addition, the Borough passed out CDBG funding applications. The Borough additionally emailed the application to be completed for FY 2018 CDBG funding to the list of agencies, organizations, and Department heads. The CDBG funding application was also available on the Borough's website.

A copy of the "Draft FY 2018 Annual Action Plan" was placed on public display for review by the general public, agencies, and organizations in the community. A newspaper notice announcing that these documents were placed on public display was published in "The Register-Herald," the newspaper of general circulation in the area. The "Draft FY 2018 Annual Action Plan" was on public display at the following locations:

- Borough of Chambersburg, Land Use and Community Development Department, Community and Economic Development Office - 100 South 2nd Street, Chambersburg, PA 17201
- Coyle Free Library 102 North Main St, Chambersburg, PA 17201
- Borough of Chambersburg Recreation Center 235 South Third Street, Chambersburg PA, 17201
- The Borough of Chambersburg website: <u>http://www.borough.chambersburg.pa.us</u>

The Draft FY 2018 Annual Action Plan was on public display from Thursday, May 24, 2018 through Friday, June 22, 2018.

A more detailed analysis and description of the citizen participation process is contained in the Appendix section of this plan.

The following schedule was used in the preparation of the FY 2018 Annual Action Plan:

- Resident, service providers, and stakeholder consultation January June 2018
- Publish First Public Hearing in the Newspaper Tuesday, January 30, 2018
- First Public Hearing Tuesday, February 13, 2018 at 7:00 PM at the Borough Council Hall
- CDBG Funding Applications are due to the Borough Friday, February 23, 2018 at 4:00 PM
- Borough Staff and Council CDBG Committee met to develop the budget Friday, March 9, 2018
- Publish Second Public Hearing and that Plan is on display Wednesday, May 23, 2018
- FY 2018 Annual Action Plan goes on Display Thursday, May 24, 2018
- Second Public Hearing Tuesday, June 5, 2018 at 6:00 PM at the Recreation Center
- FY 2018 Annual Action Plan off Display Friday, June 22, 2018
- Borough Council Adoption of the FY 2018 Annual Action Plan Monday, June 25, 2018
- Plan submitted electronically to HUD Philadelphia Office On or before July 2, 2018
- **Program Year Begins** July 1, 2018

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Borough of Chambersburg held its First Public Hearing on Tuesday, February 13, 2018 at 7:00 PM. Comments received at that public hearing are included in the attachments at the end of the FY 2018 Annual Action Plan.

The FY 2018 Annual Action Plan was placed on public display on Thursday, May 24, 2018. The Second Public Hearing was held on Tuesday, June 5, 2018 at Borough of Chambersburg Municipal Building.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document.

7. Summary

The FY 2018 Annual Action Plan for the Borough of Chambersburg includes the Borough's CDBG Program and outlines which activities the Borough will undertake during the program year beginning July 1, 2018 and ending June 30, 2019. This is the Borough's fourth year of the FY 2015-2019 Five Year Consolidated Plan.

During the FY 2018 Program Year, the Borough of Chambersburg, Pennsylvania anticipates the following Federal financial resources:

- FY 2018 CDBG Funds \$349,543.00
- CDBG Program Income \$0.00
- Total: \$349,543.00

During the FY 2018 CDBG Program Year, the Borough of Chambersburg proposes to address the following priorities from the FY 2015-2019 Five Year Consolidated Plan:

- **CD-2 Infrastructure:** Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.
- **ED-1 Employment:** Support and encourage new job creation, job retention, employment, and job training services.
- AM-1 Overall Coordination: Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

A "draft" of the FY 2018 Annual Action Plan was placed on public display at the Borough of Chambersburg Department of Land Use and Community Development, 100 South 2nd Street; the Coyle Free Library, located at 102 North Main Street; the Borough of Chambersburg Recreation Center, located at 235 South Third Street; for public review. The display period started on Thursday, May 24, 2018 through Friday, June 22, 2018 for a 30-day display period. In addition, the Borough put the draft Plan on its website (http://www.borough.chambersburg.pa.us). A Final Public Hearing was held on Tuesday, June 5, 2018 to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the Borough of Chambersburg is submitting the FY 2018 Annual Action Plan online and submitting additional

documentation to the U.S. Department of Housing and Urban Development Philadelphia Office on or before Monday, July 2, 2018.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency	
CDBG Administrator	Chambersburg	Land Use and Community	
	Chambersburg	Development Department	

Table 1 – Responsible Agencies

Narrative (optional)

The administering lead agency is the Borough of Chambersburg's Land Use and Community Development Department, Community Development Office for the CDBG Program. The Community Development Office of the Borough of Chambersburg prepares the Five Year Consolidated Plan, Annual Action Plans, ERR's, and the Consolidated Annual Performance and Evaluation Reports (CAPER), processes pay requests, and performs contracting and oversight of the programs on a day to day basis. In addition, the Borough has a private planning consulting firm available to assist the Borough on an as needed basis.

Consolidated Plan Public Contact Information

Mr. Phil Wolgemuth Assistant to the Borough Manager/Land Use and Development Director Borough of Chambersburg's Land Use and Community Development Department 100 South Second St., Chambersburg, PA 17201 Phone: (717) 261-3232 Fax: (717) 264-0224 Email: pwolgemuth@chambersburgpa.gov Website: http://www.chambersburgpa.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

While preparing the FY 2018 Annual Action Plan, the Borough of Chambersburg consulted with the Franklin County Housing Authority, local housing providers, social service agencies, community and economic development organizations, the local Continuum of Care members, Borough department representatives, and Borough Officials. Input from the meetings and public hearings were used in making decisions on which projects to fund.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Borough of Chambersburg works with the following agencies to enhance coordination:

- Franklin County Housing Authority Section 8 Housing Choice Vouchers and improvements to public housing communities.
- Social Services Agencies funds to improve services to low and moderate income persons.
- **Housing Providers** funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- Community and Economic Development Agencies funds to improve services to low and moderate income persons.

As part of the CDBG application planning process, local agencies and organizations were invited to submit proposals for CDBG funds for eligible activities. These groups participated in the planning process by attending public hearings and phone calls.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Borough of Chambersburg is now part of the Eastern PA CoC, South Central Regional Homeless Advisory Board (RHAB), which oversees the Continuum of Care Network for Central Pennsylvania for nine (9) counties. The CoC includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

The CoC solicits and considers a full range of opinions through the five (5) Regional Homeless Advisory Board (RHABs) monthly meetings and semi-annual full CoC meetings. Both forums provide opportunities for knowledgeable persons to provide input and assistance in ending

homelessness. The RHAB Co-Chairs represent multiple interest groups including: CDBG Jurisdictions, Public Housing Authorities, domestic violence service providers, Veterans, youth service providers, Community Action Partnerships (CAP), homeless service providers, and faith-based organizations. The chair of the Coordinated Entry Committee represents a Runaway and Homeless Youth Program (RHY)/CoC-funded agency, assuring that needs of homeless youth are included in the Coordinated Entry design. The Chair of the Governance and Policy Committee represents a domestic violence program, reinforcing the need for safety, security, and choice for domestic violence survivors in the development and implementation of CoC policies.

CoC standing committees, membership, and functions are defined in the Governance Charter. Committee members are recruited by the Board or by the Committee and are drawn from the CoC and community-at-large to provide needed expertise. Key to meeting the goals of Opening Door, the nation's first comprehensive federal strategy to prevent and end homelessness, include:

- Data Management, Collection, and Outcomes Committee, which develops and maintains a system for tracking CoC performance outcomes and progress in meeting goals of Opening Doors.
- Funding Committee, which develops ranking criteria; reviews and ranks projects; and determines a reallocation strategy to best meet the Opening Doors goals.
- Ad Hoc Coordinate Entry Committee, which works with a consultant to oversee Coordinated Entry planning and provides tools for the CoC to meet Opening Doors goals.

The Board comprises a diverse set of representative stakeholders throughout the region, including many social service and governmental organizations. The RHAB identifies regional and local homeless issues; coordinates regional planning; identifies regional housing gaps and needs, strategies, and priorities; provides input for Supportive Services for Veterans Families (SVF) and Emergency Solutions Grants (ESG) applications; participates in completion of the CoC application; monitors Homeless Management Information Systems (HMIS) participation and implementation; and coordinates and follows-up on the Point-in-Time (PIT) count and AHAR.

Most of the Eastern PA CoC comes under the Commonwealth's Consolidation Plan developed by PA-DCED, however, there are twelve (12) additional Consolidated Plan Jurisdictions representing the more populated areas of the Lehigh Valley and Cumberland County, plus cities. PA-DCED uses web-based forums to meet with Regional Housing Advisory Committees (RHACs). The RHACs include state grantees, housing officials, developers, non-profits, CoC Chairs, and PA-DCED staff. Also as part of the citizen participation process, members of the CoC receive notice of public meetings, documents available for review, and citizen comment periods. The County and City Five Year COnsolidated Plan Jurisdictions follow the Five Year Consolidated Plan guidelines for consultation, including interviews, surveys, and focus groups with stakeholders knowledgeable about homelessness in their communities.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Referrals are made to the South Central Community Action Programs Franklin County Shelter for services by Franklin County Information and Referral, other agencies, shelters, police departments, hospitals, and churches. The SCCAP Franklin County Shelter completes a Needs Assessment on every client upon admission.

The main categories of needs in SCCAP's Assessment (each with specific sub-categories) are as follows: Employment Skills/Training; Money Management; Housing; Health; Public Assistance/Type Needed; Parenting/Family; Legal; and Other/Miscellaneous.

The Point-in-Time Counts for the Sheltered and Unsheltered homeless population are completed twice a year in the months of January and July. The results of the counts are available in the state PAHMIS system for approved users. The public can access the information through the HUD website and the Housing Alliance of Pennsylvania website.

The SCCAP Franklin County Shelter receives ESG funds. The CoC provides input on the allocation of ESG funding to subrecipients, through a "Performance Interview Planning Checklist" that was developed as a standardized tool for CoC input on applicant capacity and participation in the CoC. The CoC provides input on ESG applications and ranks and reviews projects.

Most of the Eastern PA CoC ESG funding is allocated by PA-DCED. The CoC participated in developing priorities, target populations, outcome measures, and evaluation processes for ESG under HEARTH, including prioritizing Rapid Re-Housing (RRH) for 45% of funds (excluding emergency shelters, outreach, and administration). PA-DCED convened a Data Committee composed of CoC members to review and analyze quarterly CoC performance reports for establishing benchmarks and data driven performance standards for outcome evaluation and funding decisions. An ESG Committee, also composed of CoC members, is being formed to help in setting ESG policy/performance standards.

Throughout different times of the year, the CoC and the HMIS lead work together to assess data quality throughout the CoC. This includes working on Annual Homeless Assessment Report (AHAR) submission, the PIT count, project review/ranking, and working with individual programs while completing their Annual Performance Reports (APRs). According to the Eastern PA CoC, the largest overall barrier to HMIS-participation remains non-HUD funded volunteer and faith-based operated projects and VA-funded projects, such as VASH. Additional outreach to volunteer and faith-based organizations will occur through the implementation of coordinated entry. Increased engagement and education among these groups should lead to increased HMIS participation. The CoC will work with Veterans to improve participation among VA-funded projects. In regards to VASH, the CoC built a new bed/voucher-based process within the CoC's HMIS and will begin piloting this enhancement with Public Housing Authorities.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See the attached chart.

Table 2 – Agencies, groups, organizations who participated

1.	Agency/Group/Organization	Chambersburg			
		Housing			
	Agency/Group/Organization Type	Other government - Local			
		Grantee Department			
		Housing Need Assessment			
		Homelessness Strategy			
	What section of the Plan was	Non-Homeless Special Needs			
	addressed by Consultation?	Market Analysis			
		Economic Development			
		Anti-poverty Strategy			
		Lead-based Paint Strategy			
	Briefly describe how the				
	Agency/Group/Organization was	The Borough of Chambersburg Departments were			
	consulted. What are the anticipated	contacted and submitted funding requests. The Borough			
	outcomes of the consultation or	funded the Elder Street Reconstruction project in 2018.			
	areas for improved coordination?				
2.	Agency/Group/Organization	Franklin County Housing Authority			
		Housing			
	Agency/Group/Organization Type	Housing PHA			
	Agency/Group/Organization Type	PHA Other government - County			
	Agency/Group/Organization Type	PHA Other government - County Regional organization			
		PHA Other government - County Regional organization Housing Need Assessment			
	What section of the Plan was	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs			
		PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs			
	What section of the Plan was addressed by Consultation?	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs			
	What section of the Plan was addressed by Consultation? Briefly describe how the	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy			
	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to			
	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to determine the housing needs of its very low-income			
	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to			
	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to determine the housing needs of its very low-income clients.			
3.	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to determine the housing needs of its very low-income clients. Eastern PA CoC			
3.	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? Agency/Group/Organization	 PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to determine the housing needs of its very low-income clients. Eastern PA CoC Services-homeless 			
3.	What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	PHA Other government - County Regional organization Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy The Franklin County Housing Authority was contacted to determine the housing needs of its very low-income clients. Eastern PA CoC			

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Eastern PA CoC South Central-RHAB was contacted and presented the homeless needs in the region, Point- In-Time Survey results, and 2017 CoC funding amounts.
4.	Agency/Group/Organization	United Way of Franklin County
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Way of Franklin County was contacted, but did not submit a funding request.
5.	Agency/Group/Organization	Women in Need, Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Women in Need, Inc. was contacted, but did not submit a funding request.

6.	Agency/Group/Organization	Maranatha Ministries			
		Housing			
	Agonau/Group/Organization Turne	Services - Housing			
	Agency/Group/Organization Type	Services-Victims of Domestic Violence			
		Services-homeless			
		Housing Need Assessment			
		Homeless Needs - Chronically homeless			
		Homeless Needs - Families with children			
	What section of the Plan was	Homelessness Needs - Veterans			
	addressed by Consultation?	Homelessness Needs - Unaccompanied youth			
		Homelessness Strategy			
		Non-Homeless Special Needs			
		Anti-poverty Strategy			
	Briefly describe how the	Maranatha Ministries was consulted to ascertain the			
	Agency/Group/Organization was	homeless needs in the Borough of Chambersburg.			
	consulted. What are the anticipated	Maranatha Ministries was invited to submit an			
	outcomes of the consultation or	application but did not.			
	areas for improved coordination?				
7.	Agency/Group/Organization	Bopic Inc.			
		Services-Children			
	Agency/Group/Organization Type	Services-Health			
		Services-Education			
	What section of the Plan was	Non-Homeless Special Needs			
	addressed by Consultation?	Anti-poverty Strategy			
	Briefly describe how the	Bopic Inc. was consulted to ascertain the social service			
	Agency/Group/Organization was	needs in the Borough of Chambersburg. Bopic, Inc. was			
	consulted. What are the anticipated	contacted and submitted a funding request. The request			
	outcomes of the consultation or	was funded.			
	areas for improved coordination?				
8.	Agency/Group/Organization	Chambersburg Hispanic American Center			
		Services - Housing			
	Agency/Group/Organization Type	Services-Children			
	Ageney, Group, Organization Type	Services-Education			
		Services-Employment			
	What section of the Plan was	Non-Homeless Special Needs			
	addressed by Consultation?	Economic Development			
	Briefly describe how the				
	Agency/Group/Organization was	Chambersburg Hispanic American Center was contacted			
	consulted. What are the anticipated	and submitted a funding request. The Borough decided			
	outcomes of the consultation or	not to fund the activity.			
	areas for improved coordination?				

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Eastern Pennsylvania South Central Regional Homeless Advisory Board (Central-RHAB)	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Annual and Five Year Capital Plans	Franklin County Housing Authority	Franklin County Housing Authority is the lead agency providing public housing assistance and Section 8 Vouchers in the County. The goals of the Borough and the Housing Authority are complementary.
Official Map	Borough of Chambersburg Community and Economic Development Office	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Chambersburg Elm Street Neighborhood Plan	Borough of Chambersburg	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Franklin County Greenways and Open Space Plan	Franklin County Planning Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Comprehensive Plan	Borough of Chambersburg	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Comprehensive Recreation, Park, & Open Space Plan	Borough of Chambersburg	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Energy Efficiency Program	Borough of Chambersburg	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
2015 Childhood Lead Surveillance Annual Report	Pennsylvania Department of Health	The data identified in the Report are incorporated in the Annual Action Plan.

Table 3 – Other Local / Regional / Federal Planning Efforts

Narrative (optional)

The Borough of Chambersburg has consulted and coordinated with various agencies and organizations, borough-wide, county-wide, and Commonwealth-wide. A culmination of these efforts has resulted in the development of the Borough's FY 2018 Annual Action Plan.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The FY 2018 Annual Action Plan has many components that require and encourage citizen participation. These components are the following: a public needs hearing and a public hearing to gather comments on the draft plan on public display. All of these comments are included in the Annual Action Plan in the Exhibit Section. Through the citizen participation process, the Borough uses resident input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

The Borough of Chambersburg has followed its adopted Citizens Participation Plan to develop its Annual Action Plan.

Sort Orde	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
1.	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	None.	None.	None.	Not applicable.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
2.	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organization	The Borough of Chambersburg held its First Public Hearing on Tuesday, February 13, 2018 at 7:00 PM. There were a total of 6 attendees. See public hearing comments and sign in sheets in the Attachments Section,	See public hearing comments in the Exhibits section of the Annual Action Plan.	None.	Not applicable.
3.	CDBG Funding Requests	Non-targeted/broad community Agencies/Organizations	The Borough of Chambersburg solicited applications for funding from public, private, and nonprofit agencies. These applications were due back to the Borough by Friday, February 23, 2018.	The Borough of Chambersbur g received three (3) applications for funding from social service organizations, public, and private entities.	None.	Not Applicable.

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
4.	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The Borough of Chambersburg held its second Public Hearing on Tuesday, June 5, 2018 at 7:00 PM.	See public hearing comments in the Exhibits section of the Annual Action Plan.	None.	Not applicable.
5.	Internet Outreach	Non-targeted/broad community Agencies/Organizations	None.	None.	None.	http://www.bo rough.chamber sburg.pa.us
6.	Flyers	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	None.	None.	None.	Not Applicable.

Table 4 – Citizen Participation Outreach

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Borough of Chambersburg is receiving \$349,543 from CDBG funds. The program year goes from July 1, 2018 through June 30, 2019. These funds will be used to address the following priority needs:

- Community Development
- Employment
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2018 Consolidated Annual Performance and Evaluation Report.

Priority Table

Program	Source of Funds		Ехр	Expected Amount Available Year 1			Expected	
		Uses of Funds	Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	Amount Available Reminder of Con Plan \$	Narrative Description
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$349,543.00	\$0.00	\$0.00	\$349,543.00	\$207,480.00	Three (3) projects / activities were funded based on FY 2018 CDBG allocations.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the CDBG entitlement funds, the Borough of Chambersburg anticipates the following federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Shelter Plus Care
- Section 8 Moderate Rehabilitation Program for Single Room Occupancy (SRO)
- Public Housing Development

Private and non-federal resources that may be available to the Borough of Chambersburg in the FY 2018 Program Year to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- Elm Street Program Pennsylvania Department of Community and Economic Development (DCED) provides funding for Elm Street program which provides assistance and resources to residential and mixed-use areas in proximity to central business districts.
- **Main Street Program** Pennsylvania Department of Community and Economic Development (DCED) provides funding for the Main Street program to assist the community's downtown economic development efforts through downtown revitalization projects and activities.
- Neighborhood Assistance Tax Credit This program allows business corporations to receive a tax credit from a variety of State taxes for donations made to community based non-profit organizations for the implementation of housing, job training, and education programs.
- Housing and Redevelopment Assistance Program (HRA) The Pennsylvania Department of Community and Economic Development (DCED) provides funding for community development and housing assistance.
- Federal Home Loan Bank Affordable Housing Program (AHP) Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.
- **PHFA Home Purchase Programs** The Pennsylvania Housing Finance Agency offers a variety of home purchase loans at competitive rates. Loan products include HFA loans and Keystone loans. Many of these loans are provided at below market rate for qualified buyers. Local mortgage lenders apply to PHFA for a commitment of a pool of mortgage loan funds.
- **Pennsylvania Office of Vocational Rehabilitation** OVR will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable. The Borough has not acquired or improved any land, property, or buildings with CDBG funds that are available for sale.

Discussion

Maranatha Ministry, Inc. provided the following information regarding the recipients of Continuum of Care funds in the Borough of Chambersburg:

- Maranatha Rapid Rehousing \$286,578
- Franklin/Fulton County Homeless Assistance \$178,435
- Maranatha Candleheart \$160,232
- Franklin/Fulton County Plus Care Project \$83,352

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	CD-2 Infrastructure	2015	2019	Non-Housing Community Development	Borough Wide	Community Development Priority	CDBG: \$272,943.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 750 Persons Assisted
2.	ED-1 Employment	2018	2018	Public Services	Borough Wide	Economic Development Priority	CDBG: \$14,600.00	Low/Moderate Income – Limited Clientele: 15 Persons Assisted
3.	AM-1 Overall Coordination	2015	2019	Administration, Planning, and Management	Borough Wide	Administration, Planning, and Management Priority	CDBG: \$62,000.00	Other: 1 Other
	Goals Summary			\bigcirc				

Goal Descriptions

	Goal Name	CD-2 Infrastructure
1.	Goal	Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks,
	Description	curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.

Goal Name	ED-1 Employment
Goal Description	Support and encourage new job creation, job retention, employment, and job training services.
Goal Name	AM-1 Overall Coordination
Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

Table 7 – Goal Descriptions

AP-35 Projects - 91.220(d)

Introduction

Listed below are the FY 2018 CDBG Activities for the Borough of Chambersburg.

#	Project Name
1.	General Administration
2.	Elder Street Reconstruction
3.	BOPIC, Inc. – Job Training for Youth

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Borough of Chambersburg has allocated its CDBG funds for FY 2018 to principally benefit low- and moderate-income persons.

- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The Public Services activities are either located in a low- and moderate-income census area or have a low- and moderate-income services area benefit or clientele.

The proposed Elder Street Reconstruction is located in C.T. 11200, B.G. 1 and its low- and moderateincome percentage is 70.4%.

BOPIC, Inc. serves low- and moderate-income clientele throughout the Borough of Chambersburg, and will use income surveys to justify services during Program Year 2018.

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1.	Project Name	General Administration	
	Target Area	Borough Wide	
	Goals Supported	AM-1 Overall Coordination	
	Needs Addressed	Administration, Planning, and Management Priority	
	Funding	CDBG: \$62,000.00	
		General administrative costs, including staff salaries/benefits,	
	Description	consulting services, preparation of application, annual action	
		plans, environmental review record, CAPERs, advertising, audit,	
	Target Date	special studies, planning and management. 6/30/2019	
	Estimate the number and type	0/30/2013	
	of families that will benefit	It is estimated that 9,525 individuals will benefit from this	
	from the proposed activities	activity.	
	Location Description	Borough of Chambersburg, 100 South Second	
	Planned Activities	Street, Chambersburg, PA 17207 The project matrix code is 21A, General Program Administration.	
	Planned Activities	The project matrix code is ZIA, General Program Auministration.	
2			
2.	Project Name	Elder Street Reconstruction	
2.	Project Name Target Area	Borough Wide	
2.	-		
2.	Target Area	Borough Wide	
2.	Target Area Goals Supported	Borough Wide CD-2 Infrastructure	
2.	Target Area Goals Supported Needs Addressed	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Street	
2.	Target Area Goals Supported Needs Addressed Funding	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of storm	
2.	Target Area Goals Supported Needs Addressed	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of stormwater improvements, curbing, and sidewalks with ADA curb	
2.	Target Area Goals Supported Needs Addressed Funding Description	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of stormwater improvements, curbing, and sidewalks with ADA curbramps with detectable warning plates. (Multi-year Activity)	
2.	Target Area Goals Supported Needs Addressed Funding Description Target Date	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of stormwater improvements, curbing, and sidewalks with ADA curb	
2.	Target AreaGoals SupportedNeeds AddressedFundingDescriptionTarget DateEstimate the number and type	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of stormwater improvements, curbing, and sidewalks with ADA curbramps with detectable warning plates. (Multi-year Activity)6/30/2019	
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2.	Target AreaGoals SupportedNeeds AddressedFundingDescriptionTarget DateEstimate the number and type	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of stormwater improvements, curbing, and sidewalks with ADA curbramps with detectable warning plates. (Multi-year Activity)6/30/2019	
2.	Target AreaGoals SupportedNeeds AddressedFundingDescriptionTarget DateEstimate the number and typeof families that will benefitfrom the proposed activities	Borough WideCD-2 InfrastructureCommunity Development PriorityCDBG: \$272,943.00Funds will be used to reconstruct Elder Street, from Hood Streetto the end. This reconstruction includes installation of stormwater improvements, curbing, and sidewalks with ADA curbramps with detectable warning plates. (Multi-year Activity)6/30/2019It is estimated that 750 individuals will benefit from this activity.	

3.	Project Name	BOPIC, Inc. – Job Training for Youth
	Target Area	Borough Wide
	Goals Supported	ED-1 Employment
	Needs Addressed	Economic Development Priority
	Funding	\$14,600.00
	Description	Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk" youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.
	Target Date	6/30/2019
	Estimate the number and type	
	of families that will benefit	It is estimated that 15 individuals will benefit from this activity.
	from the proposed activities	
	Location Description	530 S Main St, Chambersburg, PA 17201
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA).
	- Hanned Activities	The matrix code is 05H, Employment Training.



AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population age, and racial/ethnic composition of the Borough of Chambersburg. The 2012-2016 American Community Survey (ACS) 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the Borough of Chambersburg. The 5-year estimates are the most recent data available. The 2010 U.S. Census data is included where possible.

Population:

- The 2012-2016 American Community Survey reports a population of 20,576 people, or an increase of 2,714 people since the 2000 Census
- According to the 2012-2016 ACS data, the Borough's male population was 9,559, or 46.5% of the total population and the Borough's female population was 11,017, or 53.5%

Age:

- Median age in the Borough of Chambersburg was 35.9 years, compared to 40.9 years in Franklin County and 40.6 years for Pennsylvania
- Youth under the age of 18 accounted for 26.7% of the Borough's population
- Seniors age 65 or over make up 17.7% of the Borough's population

Race/Ethnicity:

- 82.8% are White
- 9.2% are Black or African American
- 15.9% are Hispanic or Latino

Income Profile:

The Median Family Household Income for a family of four is \$71,300 in the Chambersburg-Waynesboro, PA MSA according to HUD's FY 2018 Income Limits. The following is a summary of income statistics for the Borough of Chambersburg:

- According to the 2012-2016 ACS data, median household income in the Borough of Chambersburg was \$42,432 which was lower than Franklin County (\$55,751) and Pennsylvania (\$54,895)
- 35.3% of households with earnings received Social Security income
- 6.2% received public assistance
- 19.4% received retirement income
- 51.2% of female-headed households with children were living in poverty
- 36.2% of all youth under 18 years of age were living in poverty
- 22.9% were in the service sector

- 28.4% of the employed civilian population had occupations classified as management, professional, or related
- 21.9% of the employed civilian population had occupations classified as sales and office
- The education, health, and social service industry represented 27.8% of those employed
- 85.3% of workers were considered in private wage and salary workers class
- 3.3% of workers were considered in the self-employed workers in own not incorporated business

According to the U.S. Labor Department, the preliminary unemployment rate for the Chambersburg-Waynesboro Metropolitan Statistical Area in March 2018 was 4.0%, compared 4.8% for the Commonwealth of Pennsylvania, and 4.1% nationally.

Geographic Distribution

Target Area	Percentage of Funds
Borough Wide	100%

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2018 are located in areas of the Borough with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 108, B.G. 2
- C.T. 109, B.G. 2
- C.T. 109, B.G. 3
- C.T. 11000, B.G. 1
- C.T. 11000, B.G. 2
- C.T. 11000, B.G. 3
- C.T. 11200, B.G. 1
- C.T. 11200, B.G. 3

Low/Mod Income Profile:

Chambersburg has an overall low- and moderate-income percentage of 50.96%.

Discussion

The geographic locations and the public benefit for the FY 2018 CDBG Activities/Projects are as follows:

• General Administration – Borough Wide, 100 South Second Street, Chambersburg, PA 17201

- **BOPIC, Inc. Job Training for Youth** Borough Wide, 530 S Main St, Chambersburg, PA 17201; Low/Mod Clientele Benefit (LMC)
- Borough of Chambersburg Elder Street Reconstruction C.T. 11200, B.G. 1 and Low/Mod Income Area Benefit (LMA)



AP-55 Affordable Housing – 91.220(g)

Introduction

The Borough of Chambersburg will not be undertaking any affordable housing activities using FY 2018 CDBG funds.

One Year Goals for the Number of Households to be Supported		
Homeless	0	
Non-Homeless	0	
Special-Needs	0	
Total: 0		

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Sup	ported Through
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total:	0

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

During this program year, the Borough is not funding any affordable housing projects/activities with CDBG funds. The Borough uses HOME funds it receives from the Commonwealth of Pennsylvania to undertake affordable housing projects/activities.

AP-60 Public Housing – 91.220(h)

Introduction

The Franklin County Housing Authority's mission is to "Providing homes that build hope and create neighborhoods." The Franklin County Housing Authority is not rated as a "troubled" agency by HUD and is recognized as a "high performer" for both PHAS (Public Housing Assessment System) and SEMAP (Section Eight Management Assessment Program).

The Franklin County Housing Authority owns and professionally manages family communities and elderly/disabled rental apartments. The apartments are located throughout Franklin County. FCHA manages 364 public housing units throughout Franklin County and 244 public housing units in the Borough of Chambersburg. FCHA also acts as the Management Agent for four other privately owned housing communities in Franklin County. Of these, two (2) are located in Chambersburg – Sunset Terrace Townhomes, offering 24 garden style apartments and 16 townhomes, and Redwood Park Townhomes, offering 40 townhomes in 10 building clusters of 3-5 townhomes each. There are 257 families/individuals on the public housing waiting list. As of January 2017, this waiting list was opened. Families/individuals on the waiting list can be on multiple waiting lists at once.

The Franklin County Housing Authority also manages 311 Section 8 Housing Choice Vouchers. Of those 311 Section 8 Housing Choice Vouchers, 151 are located in the Borough of Chambersburg. There is currently a waiting list of 124 families/individuals for Section 8 Housing Choice Vouchers. The Section 8 Housing Choice Voucher waiting list will add 150 spaces to the waiting list on June 4, 2018.

Actions planned during the next year to address the needs to public housing

The Franklin County Housing Authority has implemented Asset Management for each of its public housing developments. This provides for development/AMP-based accounting, personnel supervision at the AMP level, and short term and long term maintenance needs by staff at AMP level including capital improvements. The Franklin County Housing Authority's Capital Fund Grant award for FY 2017 was \$551,565.00. The Franklin County Housing authority received \$1,095,738.00 in operating subsidies. Based on the FY 2017 Capital Fund Grant allocations, the FY 2018 funds will be used for the following items:

- Operations: \$40,870.00
- Administration: \$55,165.00
- Fees and Costs: \$20,000.00
- Site Improvement: \$92,000.00
- Dwelling Structures: \$343,530.00
- Total: \$551,565.00

During the FY 2018 Program Year, the Franklin County Housing Authority plans to use its capital funds allocation to replace windows and water heaters at public housing facilities in the Borough of

Chambersburg. FCHA also plans to replace sidewalks and create additional storage at public housing facilities in the Borough of Waynesboro

The Franklin County Housing Authority does not plan to demolish or remove any public housing units in the Borough of Chambersburg during the FY 2018 Program Year. The Franklin County Housing Authority plans to distribute five (5) Veterans Administration Supportive Housing (VASH) Vouchers in FY 2018.

According to FCHA's 2015 Five Year and Annual Plan, the strategies for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year include encouraging work and expanding housing opportunities for the very-low (50% or below AMI) and extremely low-income (30% or below AMI) residents in the County, in addition to expanding housing choices for the elderly, disabled, individuals in domestic abuse situations, individuals in federally declared disaster areas, and Voucherholders. During FY 2018, FCHA will pursue grant funds to start a pilot program to provide residents with the use of a tablet to increase digital connectivity.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Franklin County Housing Authority maintains an active relationship with its residents and encourages residents of public housing to become involved in the housing authority's decision making process. The Housing Authority engages in cooperative activities with the Boys & Girls Club in Chambersburg's Meadow Creek 2, Waynesboro Communities that Care, and Pathstone. FCHA has also developed Resident Councils in both family developments, and holds elections for Resident Councils. The resident councils manage Resident Participation Funding. There is one public housing resident who sits on the Board of Directors of the Franklin County Housing Authority.

The Franklin County Housing Authority offers a First Time Homebuyer Program through Valley Community Housing Corporation (VCHC) as the General Partner and self-sufficiency coordinator. VCHC offers assistance to purchase brand new homes in the Borough of Chambersburg to qualifying low income families. In addition, eligible Section 8 Voucher holders can use their vouchers to assist in the purchase of their own home through the Section 8 Homeownership Program. The voucher assistance provides a partial payment toward the mortgage every month. Participants are assisted with budgeting and credit repair as needed, provided with homeownership education, and given support every step of the way as they purchase their home.

Eligibility requirements for the Homeownership Program:

- Have a Section 8 Voucher.
- Be consistently employed for one year before homeownership assistance starts. (Elderly people and people with disabilities are exempt from this requirement.)
- Must earn at least \$14,400 per year; with exceptions as noted above.
- Must be a first time homebuyer. (Not have owned a home in the past 3 years.)
- Be willing to utilize the voucher to purchase a home within Franklin County.

- Have credit good enough to qualify for a mortgage loan.
- Be a current or former FSS participant

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Franklin County Housing Authority is not designated as "troubled", and is considered a "high performer" by HUD.

Discussion

Not applicable.



AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In the past year, PA-507 CoC merged with PA-509 to create the Eastern PA CoC, serving a total of thirtythree (33) counties. The 33 counties are organized into five (5) geographically dispersed Regional Homeless Advisory Boards (RHABs). The Borough of Chambersburg belongs to the South Central Pennsylvania Regional Homeless Advisory Board (RHAB) which oversees the Continuum of Care Network for Central Pennsylvania for nine (9) counties. The South Central RHAB includes Adams, Bedford, Blair, Cambria, Centre, <u>Franklin</u>, Fulton, Huntingdon, and Somerset counties.

According to the Governance Charter for the PA Eastern Continuum of Care Collaborative, the mission of the PA Eastern CoC is to end homelessness throughout the 33-county Continuum of Care. The CoC works toward ending homelessness by providing a framework for a comprehensive and well-coordinated regional and local planning process. This includes identifying needs, conducting a system wide evaluation of existing resources and program activities, and building a system of housing and services that addresses those needs. This mission will be pursued through the development of long range plans to prevent and end homelessness in the geographic area, as well as the coordination necessary for successful implementation. The objectives of the CoC include the following:

- Promote development of adequate funding for efforts for preventing homelessness, rapidly rehousing homeless persons, and stabilizing their housing;
- Maximize potential for self-sufficiency among individuals and families experiencing homelessness;
- Promote full access to, and effective use of, mainstream programs.

The Funding Committee is responsible for coordinating the annual application to HUD. In this capacity, it reviews all documents from the previous funding round; sets a schedule and time line for the current funding round; develops and edits forms for new project and renewal evaluations; develops ranking criteria; collaborates with the Data Management, Collection, and Outcomes Committee, as necessary; and provides ranking reports to the CoC. In addition, in order to increase CoC-wide performance, ensure the strategic use of HUD funds, and develop new resources, this Committee will also be charged with developing the CoC's reallocation strategy. This includes setting policy to make any funding cuts or allocate new resources, based on the NOFA for the Continuum of Care. Maranatha Ministry, Inc. provided the following information regarding the recipients of Continuum of Care funds in the Borough of Chambersburg:

- Maranatha Rapid Rehousing \$286,578
- Franklin/Fulton County Homeless Assistance \$178,435
- Maranatha Candleheart \$160,232
- Franklin/Fulton County Plus Care Project \$83,352

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The South Central Community Action Program (SCCAP) Franklin County Shelter staff participates in the Point-In-Time counts and conducts a Need Assessment. The SCCAP Franklin County Shelter completes a Needs Assessment on every client upon admission. The categories covered by the Needs Assessment (each with specific sub-categories) are as follows: Employment Skills/Training, Money Management, Housing, Health, Public Assistance/Type Needed, Parenting/Family, Legal, and Other/Miscellaneous.

Referrals are made to the SCCAP Franklin County Shelter for services by Franklin County Information and Referral, other agencies, shelters, police departments, hospitals, and churches.

The Continuum of Care completes a regular "Point-in-Time Count Survey" each January to determine the number of homeless individuals and families in the Eastern Pennsylvania Region. Based on the Point-In-Time Count (PITC) conducted during January 2017, the following numbers of homeless persons were reported in Franklin and Fulton Counties:

- Unsheltered 39 individuals, 2 families with children (8 people), and 0 children only
- Transitional Housing 21 individuals, 3 families with children (8 people), and 0 children only
- Emergency Shelter 79 individuals, 9 families with children (31 people), and 0 children only

Addressing the emergency shelter and transitional housing needs of homeless persons

The SCCAP Franklin County Shelter has nine (9) rooms and eighteen (18) beds. Of the rooms, two (2) are for families. The remaining beds are used as needed. The SCCAP Franklin County Shelter provides temporary, emergency shelter and individualized programming, support, and follow-up.

The SCCAP Shelter does not provide services to current users of drugs and/or alcohol. Individuals who have previously used drugs or alcohol must be clean and sober for at least 30 days prior to admission or must come directly from a drug and alcohol rehab facility. Services are provided to elderly clients but the facility does not provide assisted living, nursing, CNA, or rehabilitation services. The Shelter also serves those who are mentally and physically disabled as well as those with HIV/AIDS. Finally, the Rapid Re-Housing program has assisted the SCCAP Shelter to form partnerships with landlords.

Domestic violence victims are provided services through Women In Need (WIN) which is equipped to ensure victims' safety. WIN and Money Matters provide counseling in financial stability and safety planning for when individuals leave the shelter. Many victims also need assistance with jobs, transportation and childcare. There are few housing options for victims of domestic violence in the Borough of Chambersburg and waiting lists for assisted housing are long.

Maranatha Ministries offers a cold weather shelter for fourteen (14) men and six (6) women from 7:00PM to 7:00AM daily, seven days a week. This shelter does not accept children. Maranatha staff counsels guests and provides them with the resources to find more permanent housing. The staff also directs them to

service agencies that will address their needs.

Maranatha uses the Total Person Transitional Housing Program (TPTHP), which matches a trained volunteer mentor with a community member in need. The mentor is supported by a professional case manager many experienced support agencies in the community. Life-skills training topics offered through Maranatha includes: time management; parenting; support groups; relationships; cleaning; food safety, cooking, and nutrition; budgeting; and job readiness/resumes. Maranatha also supports homeless students with food, school supplies, and new clothing for school.

The transitional housing program is a structured 18-24-month program provided by Maranatha Ministries which assists homeless families with children with housing, by providing temporary housing and either giving them supportive services, such as obtaining their GED if they have not finished school, food from the food pantry, or by referring them to the appropriate agency for job placement, daycare, etc. Maranatha helps clients to budget their money, save for the future, and develop life-skills to help achieve self-sufficiency and become a part of the community and not return to homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Using HUD System Performance Measure Guidance, the HMIS Lead developed a CoC Performance Report with metrics for "Length of Time Homeless" (LOTH) and reviewed this data with the CoC Data Committee which meets quarterly to review CoC Performance and identify needed interventions. Comparing Length of Time Homeless (LOTH) from the prior year, with the past year revealed a decrease. The CoC developed and implemented a robust strategy to reallocated Transitional Housing beds and increase Permanent Housing beds in an effort to reduce the LOTH.

Through the use of the VI-SPDAT, the CoC will prioritize the most vulnerable families. Rapid Re-Housing (RRH) programs, along with all project types, will be expected to serve families based on their vulnerability score, while utilizing a Housing First approach.

The CoC also aims to reduce the rate of individuals and families who return to homelessness. HMIS was used to develop a Performance Report comparing rates of return to homelessness between program years. The CoC will significantly increase its allocation of resources to permanent housing operations through reallocation and a permanent housing bonus, which will assist those exiting a shelter. Technical assistance will be offered to these programs, looking at the characteristics of the households who return to homelessness, staffing, collaborations, etc. to develop strategies to improve permanent housing and Rapid Re-Housing with referral to housing counseling if in arrears; 2) For Rapid Re-Housing programs, locating units that households can afford when the rental assistance ends, and 3) Programs that facilitate

connections to employment, education and benefits. Plans include: developing written standards to identify the most effective intervention based on each household's needs.

The local CareerLink and Community Action Agencies (CAA) are the primary mainstream employment organizations working in collaboration with homeless providers and homeless individuals/families. Some of the CareerLink offices attend monthly meetings of the Regional Homeless Advisory Boards in their jurisdiction and have partnered with homeless providers on grant applications to increase/expand services specifically for homeless individuals. CAAs operate a Ready-to-Work program for persons receiving Temporary Assistance for Needy Families (TANF) benefits, in collaboration with WIB & CareerLink. The purpose of the program is to increase pre-employment skills.

To improve access to Chronic Homeless beds in counties with an excess of Chronic Homeless-prioritized beds, the "Bed Turnover Policy" indicates that a bed will first be filled through the project's waiting list, then within the County, and then finally will be open CoC-wide. It will be held for seven (7) days before it is rented to a non-Chronic Homeless household.

The state's ESG program has prioritized funding for programs providing homeless services to veterans. There are nine (9) Supportive Services for Veteran Families (SSVF) funded organizations providing street outreach, marketing, and information to shelter residents and staff. SSVF staff will work with veterans to determine eligibility. This may be done over the phone, online, or in-person at one of the three (3) Veteran Affairs Medical Centers within the CoC. CoC-funded organizations are also providing SSVF services, both as a direct VA grantee or subgrantee. Additionally, some of the SSVF-funded organizations have non-SSVF resources that can provide assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The SCCAP Franklin County Shelter works with individuals and families who are already homeless. Those individuals and families who are not yet homeless but are at risk of becoming homeless may be qualified for assistance through the SCCAP Homeless Assistance Program to help them remain housed. South Central Community Action Programs, Inc. receives ESG funds for Franklin County, which is used to fund Homeless Prevention activities, such as rent and utility assistance, and Rapid Re-Housing through the Franklin County Homeless Shelter.

The CoC does not coordinate with health care providers throughout the geographic area. There are examples of coordination in specific communities, but this is conducted mostly on an as-needed basis.

CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Coordinated entry processes help communities prioritize

assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

The CoC has outlined its Discharge Policy for assisting persons being discharged from mental health facilities, hospitals, correction facilities, and for those aging out of foster care:

- Mental Health Discharge PA has a formal policy that no discharge from a state hospital can occur unless all housing, treatment, case management and rehab services are in place at the county level. The goal is for all individuals to move into the most integrated housing of their choice in the community. Every individual in a state hospital for over 2 years must have a pre-discharge Community Support Plan that includes living arrangement. Individuals are never discharged from a state hospital to the street or shelter. Each individual is discharged to his/her own housing, housing with a friend or relative, limited size personal care home or mental health residential program.
- Hospital Discharge Hospitals must have written discharge policies for "appropriate referral and transfer plans" including evaluation of a patient's capacity for self-care and possibility of being cared for in "the environment from which s/he entered the hospital." The actual discharge varies with the individual being discharged, their primary and behavioral health needs, and resources and supports available. Some shelters have protocols against accepting certain individuals directly from a hospital.
- Corrections Facility Discharge Two policies are in place for those being discharged from corrections facilities: The PA Board of Probation and Parole (PBPP) policy that no one may be released on parole without approval of Home Plan by Parole Supervision Staff; and the PA Department of Corrections (DOC) Policy Statement on Inmate Reentry and Transition requiring written information on housing, photo ID, and other documentation for all inmates. The PA Dept of Corrections (DOC) and the PA Board of Probation and Parole (PBPP) are responsible for ensuring that persons are not routinely discharged into homelessness.
- Foster Care Discharge Children aging out of foster care are protected by laws to ensure that youth are not discharged into homelessness. The Federal Fostering Connections Act and State Court Rule require a Transition Plan before discharge from foster care. County agencies provide limited housing support upon discharge, ending at age 21. Youth go to relatives or family, transitional living placements, four year schools, to live with roommates/friends, reunite with family of origin, or remain with foster family.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The Borough of Chambersburg's 2015 Analysis of Impediments to Fair Housing Choice has identified the following impediments and goals to address those impediments and affirmatively further fair housing in the Borough:

Impediment 1: Housing Affordability - Decent, safe, sound, and affordable housing remains a high priority to ensure fair housing choice, quality of life, and attractive neighborhoods.

• **Goal:** Maintain the supply of decent, safe, sound, and affordable housing targeted to lower income households, both renters and owners.

Impediment 2: Housing Accessibility - There appears to be an unmet need for housing that is accessible to the older population and persons with disabilities.

• **Goal:** Increase the supply of housing that meets the accessibility, visitability, and quality of life needs of the older population and persons with disabilities.

Impediment 3: Fair Housing Education, Advocacy, Monitoring, and Enforcement - As in any community, there is a lack of awareness of the rights and responsibilities under the Fair Housing Act and a need to continually monitor and enforce the Fair Housing Act.

• **Goal:** Increase the knowledge and awareness of the rights of individuals and the responsibilities of building owners in regard to the Fair Housing Act through educational advocacy, monitoring, and enforcement to eliminate discrimination in housing and providing fair housing choices for all individuals and families.

Impediment 4: Accessibility of Public Facilities - The accessibility of public facilities remains a fundamental quality of life issue for most communities, especially for the older population, and persons with disabilities.

• **Goal:** Maintain and continue to upgrade Borough facilities, public spaces, and sub-recipient facilities to make them accessible to persons with disabilities.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Borough of Chambersburg's 2015 Analysis of Impediments to Fair Housing Choice recommended the following changes to the Borough's Zoning Ordinance:

Under §901.03 – Statement of Community Development Objectives. Add a new subsection "L":

Affirmatively further fair housing by:

- Abiding by the provision of the Fair Housing Act of 1968, as amended.
- Promoting fair housing choice for all residents of Chambersburg
- Assuring the rights of all individuals that are identified as members of a protected class by the Federal government.
- Prevention of discrimination in housing based on a person's race, color, national origin, religion, sex, familial status, or handicap.

Under §300.7 – Definitions.

Existing definitions should be reviewed for compliance with the Fair Housing Act and new definitions should be added to the Zoning Ordinance:

- "Family" should be revised and include "disabled," a group of up to five (5) unrelated individuals who are disabled and live together as a group and share responsibility for housekeeping.
- "Group Housing Development" not applicable for small group homes or community living arrangements, since it requires two (2) or more buildings on five (5) acres or more plots of land.
- "Affirmatively furthering fair housing" a definition should be added.
- "Fair Housing Act" a definition should be added.
- "Americans with Disabilities Act" a definition should be added.
- "Disabled" a definition should be added
- "Visitability" a definition should be added.
- "Accessibility" a definition should be added.

Discussion

To promote Fair Housing, the Mayor has proclaimed April as "Fair Housing Month" in 2018 and will continue this practice in the coming years. A copy of the 2018 proclamation can be found in the exhibits section. The Borough will continue to monitor and review public policies for discriminatory practices and/or impacts on housing availability during this program year. In addition to the proclamation, the Borough will complete the following activities to promote fair housing:

- Distribute pamphlets on Tenant's Rights to Fair Housing to: Borough Hall, Libraries, social service organizations, charitable organizations, and code enforcement officers to handout during inspections.
- Display the Fair Housing Poster "It's Not an Option It's the Law."
- Provide fair housing information to landlords.
- Fair Housing Proclamation from the Mayor.
- Will hold a fair housing event.

AP-85 Other Actions – 91.220(k)

Introduction

The Borough of Chambersburg has developed the following actions which address the obstacles to meeting underserved needs, fosters affordable housing, reduces lead based paint hazards, reduces the number of families living in poverty, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the Borough of Chambersburg and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the Borough of Chambersburg to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. The Borough through its planning efforts will use its limited resources to address the Borough of Chambersburg's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing
- High cost of rehabilitation work
- Aging in place population who need accessibility improvements
- Need major rehabilitation of the Borough's aging housing stock
- The increasing number of vacant and abandoned properties
- High unemployment rate and loss of household income
- Low wages in the service and retail sector job market

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the Borough of Chambersburg proposes the following Five Year Goals and Strategies:

- **HS-1 Housing Rehabilitation** Continue to rehabilitate the existing owner and renter occupied housing stock in the Borough, including handicap accessibility modifications.
- HS-2 Housing Construction/Rehabilitation Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the Borough through new construction and rehabilitation of vacant units.
- **HS-3 Fair Housing** Affirmatively further fair housing by promoting fair housing choice through monitoring, education, and outreach.
- **HS-4 Homeownership** Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.

Due to limited funds the Borough will not be using any CDBG funds to carry out any of these Goals and Strategies during this program year.

Actions planned to reduce lead-based paint hazards

The revised Federal Lead Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The Borough of Chambersburg will comply with Title 24, Part 35: Lead Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

Rehabilitation Programs:

The Borough of Chambersburg will ensure that:

- Applicants for rehabilitation funding receive the required lead based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead based paint maintenance activities, when applicable.

Homeownership Programs:

The Borough of Chambersburg will ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint requirements.
- Staff determines whether proposed projects are exempt from lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- The home purchaser receives the required lead based paint pamphlet and notices.

• Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.

The 2015 Childhood Lead Surveillance Annual Report from the Pennsylvania Department of Health reported that 1,447 children seven (7) years of age or younger were tested for elevated blood lead levels in Franklin County. Of those tested, 69 (4.77%) tested positive for blood lead levels above 5 μ g/dL.

Actions planned to reduce the number of poverty-level families

According to the 2012-2016 American Community Survey, approximately 23% of Chambersburg's residents live in poverty. Female-headed households with children are particularly affected by poverty at 51.2%. Additionally, 36.2% of all youth under the age of 18 were living in poverty. The Borough's goal of reducing the extent of poverty is 5%, based on actions the Borough has control over, or actions in which the Borough will cooperate with outside agencies.

The Borough's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development, including job-training services for low income residents. In addition, the Borough will continue to partner with local social service organizations that target low-income residents.

Actions planned to develop institutional structure

The Borough's Land Use and Community Development Department will coordinate activities among the public and private agencies, and other organizations in the Borough. This will ensure that the goals and objectives of the Five Year Consolidated Plan will be addressed by more than one agency. The key agencies that are involved in the implementation of the Plan, as well as additional resources that may be available, are described below.

Public Sector:

- Borough of Chambersburg Mayor's Office, Borough Manager, Director of Finance, Borough Solicitor, Police Department, Fire Department, Sanitation Department, Emergency Services Department, Code Enforcement, Recreation Department, Parking Traffic and Street Lights Department, Electric Department, Gas Department, and Engineering Department
- Franklin County Housing Authority
- Franklin County Veterans Affairs Center
- Chambersburg Hospital
- Franklin County Area Agency on Aging
- USDA Rural Development
- Franklin County Area Development Corporation

Non-Profit Agencies:

There are several non-profit agencies that serve target income households in the Borough of Chambersburg. The Borough will collaborate with these essential service providers. Some of them include:

- Family Care Services
- Occupational Services Inc.
- House of Grace
- ARC of Franklin and Fulton Counties
- Chambersburg Chamber of Commerce
- Head Start
- Chambersburg Memorial YMCA
- United Way of Franklin County

Private Sector:

Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The Borough will collaborate with the following private sector organizations:

- Small Business Development Center
- Federal Home Loan Bank (FHLB)
- Local Financial Institutions
- Private Housing Developers
- Local Realtors

Actions planned to enhance coordination between public and private housing and social service agencies

The primary responsibility for the administration of the Annual Action Plan is assigned to the Land Use and Community Development Department at the Borough of Chambersburg. This department will coordinate activities among the public and private organizations, in their efforts to implement different elements and to realize the prioritized goals of the Annual Action Plan. The Borough is committed to continuing its participation and coordination with public, housing, and social service organizations. The Borough solicits funding requests for CDBG funds. These requests were reviewed and discussed by the Land Use and Community Development Department.

Monitoring:

The Borough of Chambersburg Community Development Specialist has the primary responsibility for monitoring the Borough's Annual Action Plan and will maintain records on the progress toward meeting the goals and the statutory and regulatory compliance of each activity. Service area documentation is

maintained along with income surveys. Timeliness of expenditures is achieved through scheduling activities, drawdown of funds, and maintenance of budget spread sheets which indicate the dates of expenditures. Program modifications are considered if project activities are not able to be completed within the allowable time limits of the grant. The Community Development Specialist is also responsible for the on-going monitoring of any sub-recipients for similar compliance.

The Borough of Chambersburg's Community Development Specialist has a "monitoring checklist" that is utilized when programs and activities are reviewed. This checklist was developed in accordance with Sub-Part J of 24 CFR, Part 85 "Uniform Administrative Requirement for Grants and Cooperative Agreements of State and Local Governments" and the HUD Community Planning and Development Monitoring Handbook (HUD 6509.2)

CDBG funded activities are monitored periodically, during the construction phase, and a final inspection is performed which details the cost benefit and benefit to low- and moderate-income persons. During the on-site inspections, compliance with the local building and housing codes are reviewed. Copies of financial statements and audit reports are required and kept on file. For those activities which trigger Davis-Bacon Wage Rates, employee payrolls are required prior to payments and on-site employee interviews will be held. These monitoring standards are required for all Borough administered projects and sub-recipient activities.

For each activity authorized under the National Affordable Housing Act, the Borough of Chambersburg has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Department will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate.

The monitoring process is not a "one-time" event. The process is an on-going system of planning, implementation, communication and following-up.

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The Borough of Chambersburg receives an annual allocation of CDBG funds. Since the Borough receives this federal allocation the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1.	The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2.	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3.	The amount of surplus funds from urban renewal settlements	\$0.00
4.	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5.	The amount of income from float-funded activities	\$0.00
	Total Program Income:	\$0.00

Other CDBG Requirements

1.	The amount of urgent need activities	\$0.00
		JU.UU

The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 100.00% 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

Discussion

CDBG Program Income:

• The Borough of Chambersburg does not anticipate it will receive any Program Income during this program year.

CDBG Percentages:

- Administrative Percentage: 18.00%
- Public Service Percentage: 4.18%
- Low- and Moderate-Income Percentage: 100.00%
- Slum and Blight Percentage: 0.00%



Application for Federal Assista	nce SF-424				
* 1. Type of Submission: Preapplication Application Changed/Corrected Application	New	If Revision, select appropriate letter(s): Other (Specify):			
* 3. Date Received:	4. Applicant Identifier:				
5a. Federal Entity Identifier:		5b. Federal Award Identifier: B-18-MC-42-0024			
State Use Only:					
6. Date Received by State:	7. State Application Id	dentifier:			
8. APPLICANT INFORMATION:					
* a. Legal Name: Borough of Cham	bersburg				
* b. Employer/Taxpayer Identification Nun 23-6002979	nber (EIN/TIN):	* c. Organizational DUNS: 0697826470000			
d. Address:					
* Street1: 100 South Second Street2:	ond Street	PA: Pennsylvania USA: UNITED STATES			
e. Organizational Unit:					
Department Name: Land Use & Com. Dev. Dept.		Division Name: Com. & Econ. Dev. Office			
f. Name and contact information of person to be contacted on matters involving this application:					
Prefix: Mr. Middle Name: * Last Name: Wolgemuth Suffix:	First Name:	Phil			
Title: Asst. to Bor. Mgr./Land Use & Comm. Dev. Dir.					
Organizational Affiliation: Land Use and Community Development Department					
* Telephone Number: 717-261-3232 Fax Number: 717-264-0224					
* Email: pwolgemuth@chambersburgpa.gov					

Application for Federal Assistance SF-424
* 9. Type of Applicant 1: Select Applicant Type:
C: City or Township Government
Type of Applicant 2: Select Applicant Type:
Type of Applicant 3: Select Applicant Type:
* Other (specify):
* 10. Name of Federal Agency:
U.S. Department of Housing and Urban Development
11. Catalog of Federal Domestic Assistance Number:
14.218
CFDA Title:
Community Development Block Grants (CDBG) / Entitlement Grants
* 12. Funding Opportunity Number:
* Title:
Notice CPD-18-01: Guidance on Submitting Consolidated Plans and Annual Action Plans for FY 2018
13. Competition Identification Number:
14. Areas Affected by Project (Cities, Counties, States, etc.):
Add Attachment Delete Attachment View Attachment
* 15. Descriptive Title of Applicant's Project:
Borough of Chambersburg's FY 2018 Annual Action Plan for the Community Development Block Grant Program
Attach supporting documents as specified in agency instructions.
Add Attachments Delete Attachments View Attachments

Application for Federal Assistance SF-424							
16. Congressional Districts Of:							
* a. Applicant	PA-9			* b. Pro	gram/Project PA-9		
Attach an additional list of Program/Project Congressional Districts if needed.							
			Add Attachment	Delete	Attachment	w Attachment	
17. Proposed Project:							
* a. Start Date: 07/01/2018 * b. End Date: 06/30/2019							
18. Estimated Funding (\$):							
* a. Federal		349,543.00					
* b. Applicant		0.00					
* c. State		0.00					
* d. Local		0.00					
* e. Other		0.00					
* f. Program In	come	0.00					
* g. TOTAL		349,543.00					
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?							
a. This application was made available to the State under the Executive Order 12372 Process for review on							
b. Program is subject to E.O. 12372 but has not been selected by the State for review.							
C. Program is not covered by E.O. 12372.							
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)							
Yes No							
If "Yes", provide explanation and attach							
Add Attachment Delete Attachment View Attachment							
 21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. J am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) ^{**} I AGREE ^{**} The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency ^{**} The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency 							
specific instructions.							
Authorized Representative:							
Prefix:	Mr.	* Fin	st Name: Heath				
Middle Name:	Е.						
* Last Name:	Talhelm						
Suffix:							
* Title: President of Council							
* Telephone Number: 717-264-3254 Fax Number: 717-264-0224							
* Email: htalhelm@chambersburgpa.gov							
* Signature of A	Authorized Representative:					* Date Signed: 06/25/2018	

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- 4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- 5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- 6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
 - Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex: (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statue(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statue(s) which may apply to the application.

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- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

- 16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President of Council
•	
APPLICANT ORGANIZATION	DATE SUBMITTED
Borough of Chambersburg	06/25/2018

SF-424D (Rev. 7-97) Back



CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

6/25/2018

Signature of Authorized Official

Date

President, Town Council Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

<u>1. Maximum Feasible Priority</u>. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

<u>2. Overall Benefit.</u> The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) <u>2018</u>, 2019, and 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

<u>3. Special Assessments.</u> It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

6/25/2018 Date

President, Town Council Title



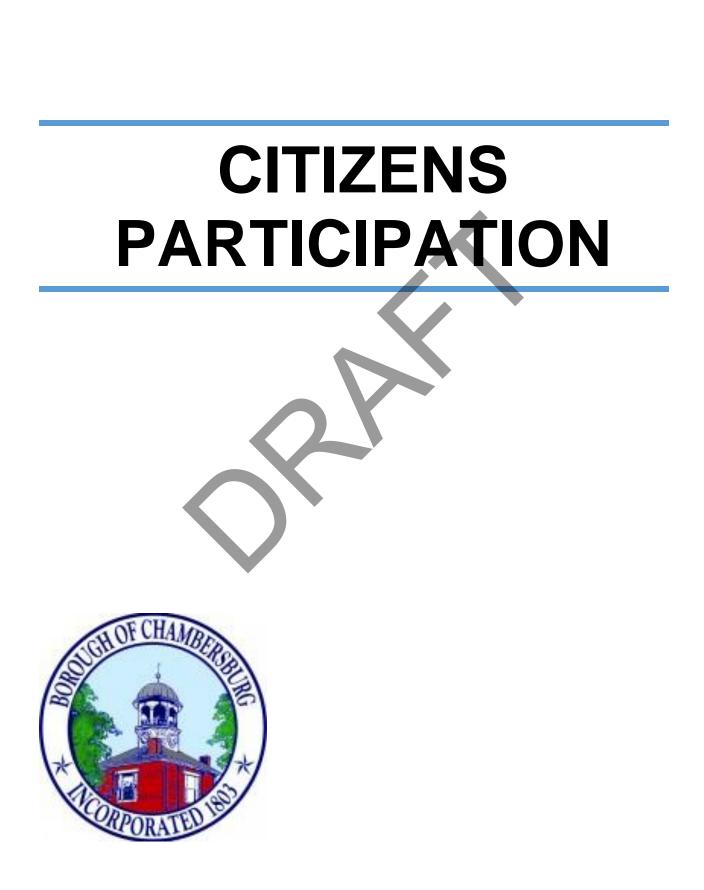
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.









PUBLIC HEARING NOTICE BOROUGH OF CHAMBERSBURG, PENNSYLVANIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Notice is hereby given that the Borough of Chambersburg, Franklin County, PA will hold a public hearing on **Tuesday, February 13, 2018 at 7:00 PM**, prevailing time, in the Borough of Chambersburg's Council Hall in the Municipal Building located on the second floor of 100 South Second Street, Chambersburg, PA 17201. The Council Hall and the Municipal Building are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Mr. Phil Wolgemuth, Assistant to the Borough Manager and Land Use and Development Director, Borough of Chambersburg, at (717) 261-3232, and 711 for the hearing impaired, to make those arrangements no later than Wednesday, February 7, 2018.

The Borough of Chambersburg is a Federal Entitlement Community under the Community Development Block Grant Program. The purpose of this public hearing is to gather information for the Borough's Annual Action Plan for FY 2018, which the Borough must submit to the U.S. Department of Housing and Urban Development for the Community Development Block Grant (CDBG) Funds.

The Borough of Chambersburg anticipates that it will receive an estimated allocation of \$318,583 in CDBG funds based on last year's Federal grant amounts and subject to final HUD FY 2018 allocation to Chambersburg. In order to receive those funds, the Borough of Chambersburg must prepare a One Year Annual Action Plan for the use of the CDBG funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the Borough of Chambersburg. The Borough will be preparing its CDBG application and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2018 are available at the Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201. The deadline to submit a completed application packet to the Community Development Office is 4:00PM on Friday, February 23, 2018. The following types of activities may be eligible for funding under the CDBG program: Acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demoliton and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the Borough would undertake an activity that would result in the displacement of families or individuals, then the Borough would utilize its policy for minimizing such displacement. Furthermore, the Borough is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the Borough of Chambersburg and the use of CDBG funds to address those needs during FY 2018. Written comments may be addressed to Mr. Phil Wolgemuth, Assistant to the Borough Manger and Land Use and Development Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201.

Mr. Heath E. Talhelm, President of Town Council

Proof of Publication State of Pennsylvania

The Public Opinion is the name of the newspaper(s) of general circulation published continuously for more than six months at its principal place of business, 77 North Third Street, Chambersburg, PA 17201.

The printed copy of the advertisement hereto attached is a true copy, exactly as printed and published, of an advertisement printed in the regular issues of the said **The Public Opinion** published on the following dates, viz:

1/30/2018

COMMONWEALTH OF PENNSYLVANIA COUNTY OF FRANKLIN

Before me, a Notary Public, personally came <u>Karen Ahrens</u> who being duly sworn deposes and says that she is the Legal Advertising Clerk of The Public Opinion and her personal knowledge of the publication of the advertisement mentioned in the foregoing statement as to the time, place and character of publications are true, and that the affiant is not interested in the subject matter of the above mentioned advertisement.

Sworn and subscribed to before me, on this 30 day of January 2018

miller Karen achrens

Notary Public

COMMONWEALTH OF PENNSYLVANIA	
NOTARIAL SEAL	
AMY L MILLER	
Notary Public	i.
WEST MANCHESTER TWP, YORK COUNTY	
My Commission Expires Apr 7, 2019	1

The charge for the following publication of above mentioned advertisement and the expense of the affidavit.

Total Cost	\$444.63
Affidavit Fee	\$5.00
Advertisement Cost	\$439.63



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		MARK	ETPLACE
Ad Order Number 0001711628 Sales Rep. kahrens Order Taker kahrens	<u>Customer</u> BOROUGH OF (<u>Customer Accou</u> 107162 <u>Customer Addre</u> 100 S 2ND ST, , CHAMBERSBUR 17201-2515 US/ <u>Customer Phone</u> 717-261-3228	Order CHAMBERSBURG unt SSS RG PA	PUBLIC HEARING NOTICE
Tear Sheets 0 Invoice Text	<u>Affidavits</u> 1	<u>Blind Box</u> Ad Order Notes	The Borough of Chambersburg is a Federal Entitlement Community under the Community Development Block Grant Program. The purpose of this public hearing is to gather information for the Borough America America and the community
Gross Amount \$432.19 Ad Number 0001711628-01 Product Information CHA Public OpInio			aymen The Borough of Chambersburg anticipates that it will re- ceive an estimated allocation of \$318,583 in CDBG funds based on last year's Federal grant amounts and subject to final HUD FY 2018 allocation to Chambersburg. In order to receive those funds, the Bor- ough of Chambersburg must prepare a One Year Annu- al Action. Plan for the use of the CDBG funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the Bornor
CHA Online:: <u>WYSIWYG Content</u>		Public Notices	Application packets for not-for-profit organizations seek- ing CDBG funds for FY 2018 are available at the Bor- ough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201. The deadline to submit a completed application packet to the Community Devel- opment Office is 4:00PM on Friday, February 23, 2018. The following types of activities may be eligible for fund- ing under the CDBG program: Acquisition of property; disposition costs; improvements to public facilities, in- cluding the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; in- terim assistance; relocation payments for persons dis- placed as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic develop- ment activities; special activities undertaken by a com- munity based development organization; home owner- ship assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.
			If the Borough would undertake an activity that would re- sult in the displacement of families or individuals, then the Borough would utilize its policy for minimizing such displacement. Furthermore, the Borough is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds. All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the Borough of Chambersburg and the use of CDBG funds to address those needs during FY 2018. Written comments may be addressed to Mr. Phil Wolgemuth, Assistant to the Borough Manger and Land Use and De-
24/2018 2:32:27PM		4	velopment Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201.

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Mr. Heath E. Talhelm, President of Town Council 1

PUBLIC HEARING NOTICE BOROUGH OF CHAMBERSBURG, PENNSYLVANIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

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The Borough of Chambersburg is a Federal Entitlement Community under the Community Development Block Grant Program. The purpose of this public hearing is to gather information for the Borough's Annual Action Plan for FY 2018, which the Borough must submit to the U.S. Department of Housing and Urban Development for the Community Development Block Grant (CDBG) Funds.

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The following types of activities may be eligible for funding under the CDBG program: Acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities. If the Borough would undertake an activity that would result in the displacement of families or individuals, then the Borough would utilize its policy for minimizing such displacement. Furthermore, the Borough is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the Borough of Chambersburg and the use of CDBG funds to address those needs during FY 2018. Written comments may be addressed to Mr. Phil Wolgemuth, Assistant to the Borough Manger and Land Use and Development Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201.

Mr. Heath E. Talhelm, President of Town Council



PUBLIC HEARING

Borough of Chambersburg, Pennsylvania

FY 2018 Annual Action Plan

Notice is hereby given by the Borough of Chambersburg, Pennsylvania, that it intends to apply for the Community Development Block Grant Funds (CDBG) for the fiscal year 2018 to the U.S. Department of Housing and Urban Development (HUD) on or before May 15, 2018.

The Borough wishes to encourage all residents to attend this public meeting to have the opportunity to present oral or written comments concerning the proposed use of these federal funds.

TUESDAY, FEBRUARY 13, 2018 at 7:00 PM

Borough of Chambersburg's Council Hall – Municipal Building 100 South Second Street, Second Floor, Chambersburg, PA 17201

If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, including a Spanish interpreter, please call Mr. Phil Wolgemuth, Assistant to the Borough Manager and Land Use and Development Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201 at (717) 261-3232 to make those arrangements no later than Wednesday, February 8, 2018.



REUNIÓN PÚBLICA

Borough of Chambersburg, Pennsylvania

FY 2018 Annual Action Plan

Municipal de Chambersburg, Pennsylvania notifica a los residents que tiene la intención de hacer una solicitud a el Departamento de Vivienda y Desarrollo Urbano de EE.UU. (HUD), en o antest del 15 de Mayo, 2018, para el "Community Development Block Grant" (CDBG).

La ciudad desea animar a todos los ciudadanos a asistir a esta reunión pública para tener la oportunidad de presentar comentarios orales o escritas respect al uso propuesto de estos fondos federales.

MARTES, FEBRERO 13, 2018 7:00 PM

Borough of Chambersburg's Council Hall – Municipal Building 100 South Second Street, Second Floor, Chambersburg, PA 17201

Si es necesario adoptar disposiciones especiales para atender a los ciudadanos para que puedan participar en la audiencia pública, incluyendo una traducción en espanol, por favor, llame a la Sr. Phil Wolgemuth, Assistant to the Borough Manager and Land Use and Development Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201 a (717) 261-3232 para hacer los arreglos, a más tardar el miércoles 8 de febrero, 2018.



Borough of Chambersburg

A full service municipality in Franklin County celebrating over 65 years of consumer owned natural gas service over 120 years of community electric and a regional wastewater, water, storm sewer and municipal solid waste utility

FOR IMMEDIATE RELEASE

CHAMBERSBURG CDBG PUBLIC HEARING SCHEDULED

Chambersburg, Pennsylvania – The Borough of Chambersburg will conduct a public hearing for the 2018 Community Development Block Grant (CDBG) program. The hearing will be held on Tuesday, February 13, 2018 at 7:00 p.m. in Borough Hall Council Chambers, 100 South Second Street, Chambersburg, PA. Council Chambers is accessible to persons with physical disabilities.

The purpose of the public hearing is to inform the public about the CDBG program and to discuss the housing, community development and economic development needs of the Borough.

The Borough anticipates an allocation of funds in the approximate amount of \$318,583 from the U.S. Department of Housing and Urban Development for the FY 2018 CDBG program. This amount is preliminary and subject to change based on approval of the Federal Budget for FY 2018.

In preparation for the 2018 CDBG allocation, the Borough is seeking applications from non-profit organizations for projects benefiting Borough residents. Applications will be available at the public hearing or can be obtained by visiting the Borough website at www.chambersburgpa.gov. From the front page, use the 'transparency' link, select 'Community Development Block Grant' and then click on '2018 CDBG Application'.

2018 CDBG Applications must be submitted to Borough Hall no later than Friday, February 23, 2018 at 4:00 p.m.

Spanish translation will be provided at the public meeting and for those that need assistance navigating the Borough website or preparing a 2018 CDBG Application.

If you have questions or need technical assistance pertaining to the Borough's CDBG program, or require special arrangements to participate in the public hearing, please contact Phil Wolgemuth, Assistant to the Borough Manager, at 717-261-3232 or pwolgemuth@chambersburgpa.gov.

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Chambersburg is a unique community. Chambersburg supplies more services than any other municipality in the Commonwealth of Pennsylvania. In addition to typical town functions, Chambersburg is Pennsylvania's only municipality supplying electric and gas. Chambersburg is 1 of 35 Boroughs to operate a municipal non-profit electric utility. Chambersburg is the largest municipal electric utility in the State, twice as large as the second largest, Ephrata, Lancaster County; and, the only one to operate generation stations. Chambersburg is 1 of 2,000 communities to have its own electric system and 1 of 800 communities to have a natural gas system but 1 of only about 50 to operate both. Chambersburg manages a regional water system, a regional sanitary sewer system (not through an independent Authority), and a new storm sewer utility; one of the first storm sewer utilities to form under the new Federal mandate to regulate stormwater.

Chambersburg currently has 20,508 residents (2013). www.chambersburgpa.gov



Borough of Chambersburg, Pennsylvania FY 2018 Annual Action Plan First Public Hearing Borough Council Chambers Tuesday, February 13, 2018 at 7:00 PM

Email Address	Karl Cubarday we beer com	412-461-6916 brouden Ourbandesign vintures, com			acutera chambersburgpa. gov		
Phone Number	(112) 461-6916	413-461-6916	250b 212 210	7177	LC01-079 -LIL	20	
Address	Urban Perlyn Ventwes, LLC 212 East seventh Street	A CC	1135 Brockwood W	518 Lantern Lane Chbs	7195 Angle Rd. Chambinsburg, PA 17202	Borough of chambertow	
Name	Karl Haylund	Brandlon Wilson	HERDOLAWON	Barb Reattie	Ana Carey	Phil Welgemeth	



Borough of Chambersburg, Pennsylvania First Public Hearing Meeting Summary

Date/Time: Tuesday, February 13th, 2018 at 7:00 PM

Location: Borough of Chambersburg Council Hall in the Municipal Building, 100 South Second Street, Chambersburg, 17201

In attendance:

Ana CareyBorough of Chambersburg, Spanish Language InterpreterHerb DallowayBorough of Chambersburg, Borough Council MemberBarb BeattieBorough of Chambersburg, Borough Council MemberPhil WolgemuthBorough of Chambersburg, Assistant to the Borough Manger
and Land Use and Development DirectorKarl M. HaglundUrban Design Ventures, LLCBrandon T. WilsonUrban Design Ventures, LLC

Summary of Hearing:

Phil Wolgemuth, Assistant to the Borough Manger and Land Use and Development Director, opened the Public Hearing at 7:10 PM.

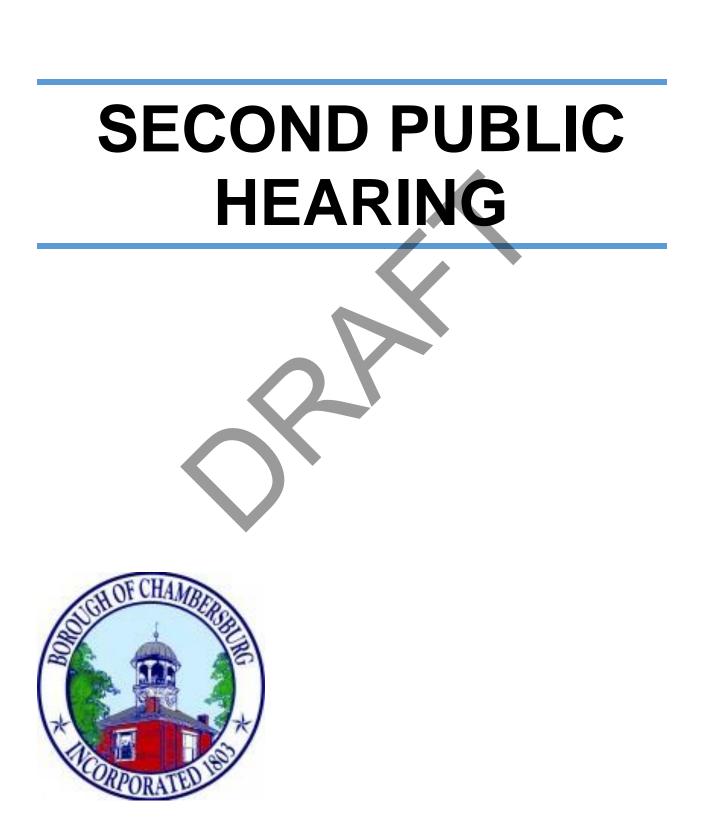
- Phil Wolgemuth introduced the purpose of the First Public Hearing, the CDBG program, Borough Council members and the Consultants.
- Karl Haglund introduced himself and explained what an Annual Action Plan is and the process.
- Mr. Haglund explained that the Borough of Chambersburg Program year goes from July 1st to June 30th each year.
- Brandon Wilson detailed the priorities outlined in the Borough of Chambersburg's FY 2015-2019 Five Consolidated Plan. They include: Housing Priority; Homeless Priority; Other Special Needs Priority; Community Development Priority; Economic Development Priority; and Administration, Planning, and Management Priority.

- Karl Haglund reviewed the schedule for the submission of the FY 2018 Annual Action Plan and stated that the Borough hopes to have its FY 2018 Allocation by the end of March. If that is the case, the following schedule would apply:
 - **First Public Hearing** Tuesday, February 13, 2018 at 7:00 PM at the Borough Council Chambers
 - CDBG Funding Applications are due to the Borough Friday, February 23, 2018 by 4:00 PM
 - FY 2018 Annual Action Plan goes on Display Thursday, April 5, 2018
 - Second Public Hearing Wednesday, April 25, 2018 at 7:00 PM at the Borough Council Chambers
 - FY 2018 Annual Action Plan off Display Thursday, May 4, 2018
 - Borough Council Adoption of the FY 2018 Annual Action Plan Tuesday, May 14, 2018
 - Plan submitted electronically to HUD Philadelphia Office Monday, May 15, 2018
 - Program Year Begins July 1, 2018
- Councilmembers Dalloway and Beattie asked questions about the tentative scheduling of the CDBG program. Karl Haglund explained that the program's allocation would be delayed because the federal budget is delayed. The dates of the display of the annual action plan, the second public hearing, council approval, and submission to HUD are subject to change once the Borough is notified by HUD of its allocation.
- Karl Haglund differentiated between eligible and ineligible CDBG activities.
- He provided an overview of the Borough of Chambersburg's prior year accomplishments with CDBG funds. He described how the Borough prepares a Consolidated Annual Performance and Evaluation Report (CAPER) to be submitted to HUD within ninety (90) days after the start of the new program year. The following past performance was reported in the FY 2016 CAPER:
 - The Borough of Chambersburg expended 100.00% of its CDBG funds to benefit low- and moderate-income persons.
 - The Borough obligated 19.97% of its funds during this CAPER period on Planning and Administration, which was below the statutory maximum of 20%.
- Councilmembers Dalloway and Beattie asked questions about the low/moderate income expenditures in Chambersburg, and which areas of the Borough were eligible for these expenditures.
- Karl Haglund described that the Borough did not meet the required 1.5 maximum drawdown ratio. This raised the discussion of the Elder Street Reconstruction program and the Borough's strategies for use of CDBG program funds. The Borough plans to fund fewer projects to ensure that each project is larger and more impactful.
- Councilmembers Dalloway and Beattie discussed the approval process of applications from community members.

• Councilmembers Dalloway and Beattie asked questions about the types of projects that the Borough of Chambersburg has completed with the CDBG program. There was discussion about the Elder Street Reconstruction program and its current timeline, as well as the expenditure timeline for the street reconstruction.

Karl Haglund asked if there were any additional comments or questions. Seeing none, the meeting was adjourned by Phil Wolgemuth at 8:20PM.





Proof of Publication State of Pennsylvania

The Public Opinion is the name of the newspaper(s) of general circulation

NOTICE OF PUBLIC HEARING FY 2018 ANNUAL ACTION PLAN FOR THE BOROUGH OF CHAMBERSBURG, PENNSYLVANIA

Notice is hereby given that the Borough of Chambersburg, Franklin County, PA will hold a public hearing on Tuesday, June 5, at 7:00 PM, in the:

Borough of Chambersburg Municipal Building Council Hall 100 South Second Street Chambersburg PA, 17201

The Borough of Chambersburg Municipal Building is accessible to persons with physical disabilities. If special arrangements need to be made for resi-dents to accommodate them in order to participate in the public hearing, in-cluding a Spanish interpreter, please call Mr. Phil Wolgemuth, Assistant to the Borough Manager/Land Use and Development Director, Borough of Chambersburg, at (717) 261-3232, and 711 for the hearing impaired, to make those arrangements no later than Friday, June 1, 2018.

The purpose of the public hearing is to receive testimony or comments on the draft FY 2018 Annual Action Plan for the use of Community Develop-ment Block Grant (CDBG) Program funds. The Borough intends to submit its FY 2018 Annual Action Plan in the amount of \$349,543. The FY 2018 Annual Action Plan will be submitted to HUD on or before Monday. July 2 Annual Action Plan will be submitted to HUD on or before Monday, July 2, 2018.

In order to obtain the views of residents, public agencies, and other interest-ed parties, the Borough of Chambersburg will place its FY 2018 Annual Ac-tion Plan on display beginning Thursday, May 24, 2018 through Friday, June 22 2018, at the following incontinue. 22, 2018, at the following locations:

Borough of Chambersburg, Land Use and Community Development Department, Community and Economic Development Office 100 South 2nd Street Chambersburg, PA 17201

> Coyle Free Library 102 North Main St Chambersburg, PA 17201

Borough of Chambersburg Recreation Center 235 South Third Street Chambersburg PA, 17201

The FY 2018 Annual Action Plan and the FY 2018 CDBG Budget will be available at these locations for examination during normal business hours of operation and online at the Borough of Chambersburg's website http://www.borough.chambersburg.pa.us for a period of thirty (30) days until Friday, June 22, 2018. This plan will be submitted to the Town Council on the evening of Monday, June 25, 2018, at which time this document will be presented to the Borough of Chambersburg Town Council for approval at its regular Town Council Meeting at 7:00 PM, prevailing time.

The FY 2018 Annual Action Plan was prepared after conducting a public hearing on housing and community development needs and meetings with Borough staff and officials.

If the Borough would undertake an activity that would result in the displace-ment of families or individuals, then the Borough would utilize its policy for minimizing such displacement. Furthermore, the Borough is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2018 Annual Action Plan.

Written or verbal public comments on the FY 2018 Annual Action Plan will be received until 4:00PM on Friday, June 22, 2018 and should be ad-dressed to Mr. Phil Wolgemuth, Assistant to the Borough Manager/Land Use Development Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201. The phone number is (717) 261-3232 and the TDD number is 711.

Mr. Heath E. Taiheim, President of Town Council

nuously for more than six months at its principal place of business. Street, Chambersburg, PA 17201.

opy of the advertisement hereto attached is a true copy, exactly bublished, of an advertisement printed in the regular issues of the Opinion published on the following dates, viz:



EALTH OF PENNSYLVANIA FRANKLIN

tary Public, personally came Karen Ahrens who being duly ind says that she is the Legal Advertising Clerk of The Public personal knowledge of the publication of the advertisement foregoing statement as to the time, place and character of true, and that the affiant is not interested in the subject matter ntioned advertisement.

scribed to before me, on **/la**v 2018

Karen ahrens

COMMONNEALTH OF PENNSYLVANIA

NOTARIAL SEAL NACHELLE L. WHITMOYER, Notary Public West Menchester Twp., York County My Commission Explanes April 14, 2019

Advertisement Cost	\$551.75
Affidavit Fee	\$5.00
Total Cost	\$556.75

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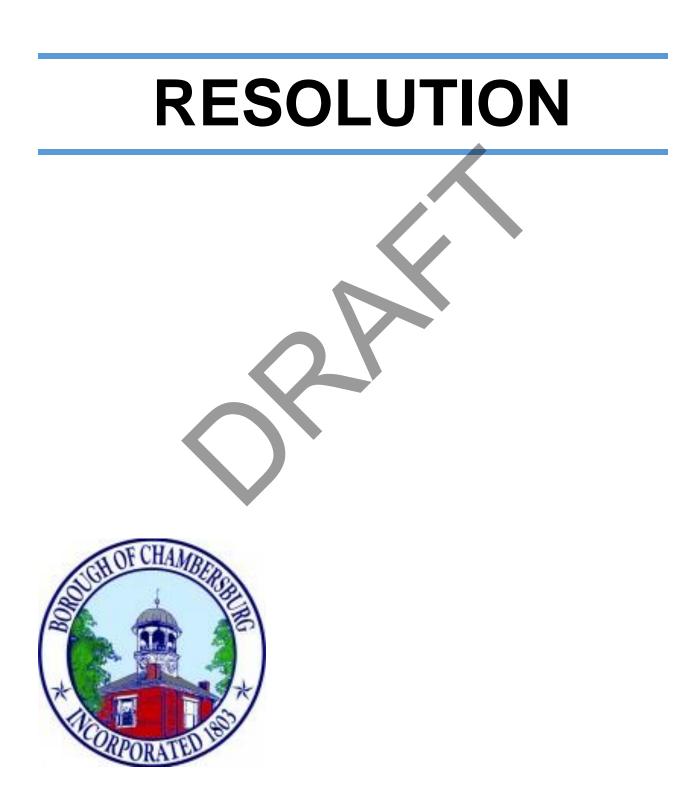
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Mr. Heath E. Talhelm, President of Town Council



A RESOLUTION OF TOWN COUNCIL OF THE BOROUGH OF CHAMBERSBURG APPROVING THE FY 2018 ANNUAL ACTION PLAN

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the Borough of Chambersburg that under Fiscal Year 2018, the Borough is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$349,543; and

WHEREAS, the Borough of Chambersburg's Land Use & Community Development Department has prepared an Annual Action Plan for Fiscal Year 2018 which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the Borough's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2018 Annual Action Plan was on public display from May 24, 2018 through June 22, 2018 and the Borough held a series of public hearings on the said Plan and the comments of various agencies, groups, and residents were taken into consideration in the preparation of the final document.

NOW, THEREFORE, BE IT RESOLVED BY TOWN COUNCIL OF THE BOROUGH OF CHAMBERSBURG, FRANKLIN COUNTY, PENNSYLVANIA, AS FOLLOWS:

SECTION 1. That the Annual Action Plan for the Fiscal Year 2018 CDBG Program is hereby in all respects APPROVED and the President of Town Council is hereby directed to file a copy of said Annual Action Plan for Fiscal Year 2018 with the Official Minutes of this Meeting of this Town Council.

SECTION 2. That the Borough is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and (c) other assurances as set forth under the certifications.

SECTION 3. That the President of Town Council, on behalf of the Borough of Chambersburg, Pennsylvania, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the

amount of \$349,543; and its further AUTHORIZED to act as the authorized representative of the Borough of Chambersburg to sign any and all documents in regard to these programs.

SECTION 4. That the President of Town Council, on behalf the Borough of Chambersburg, Pennsylvania, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the Borough's Application.

ADOPTED INTO A RESOLUTION THIS 25TH DAY OF JUNE 2018 BY TOWN COUNCIL OF THE BOROUGH OF CHAMBERSBURG, PENNSYLVANIA.

IN WITNESS WHEREOF, I Heath E. Talhelm, President of Town Council of the Borough of Chambersburg, Pennsylvania have hereunto set my hand and caused the official seal of the Borough of Chambersburg to be affixed this 25th day of June 2018.

BOROUGH OF CHAMBERSBURG, PA

Heath E. Talhelm, President of Town Council

ATTEST:

Jamia L. Wright, Borough Secretary



OFFICE OF THE MAYOR BOROUGH OF CHAMBERSBURG, PENNSYLVANIA

PROCLAMATION

WHEREAS, April 11, 2018 marks the 50th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, which enunciates a national policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status, and handicap, and mandates fair housing opportunities for all citizens; and

WHEREAS, the Fair Housing Law prohibits discrimination in the sale or rental of residential housing based on race, color, creed, national origin, sex, familial status, or handicap; and

WHEREAS, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

WHEREAS, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

WHEREAS, the Borough of Chambersburg historically has proven its support for the concept of, and the right to, fair housing.

NOW, THEREFORE, I, Walter C. Bietsch, Mayor of the Borough of Chambersburg, Pennsylvania, do hereby join in the national celebration in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all citizens.

BE IT FURTHER RESOLVED, that I, Walter C. Bietsch, Mayor of the Borough of Chambersburg, Pennsylvania, do hereby declare the month of April, 2018 to be "Fair Housing Month" in the Borough of Chambersburg.



IN WITNESS WHEREOF, I have set my hand and caused the seal of the Borough of Chambersburg, Pennsylvania, to be affixed this \Box day of April, 2018.

Walter C. Bietsch, Mayor Borough of Chambersburg, Pennsylvania